

SPECIAL MEETING of the ROSS TOWN COUNCIL MONDAY, MARCH 2, 2015

1. 7:33 a.m. Commencement.

Present: Mayor Elizabeth Brekhus; Mayor Pro Tempore Hoertkorn (*arrived at 7:36 a.m.*); Council Member P. Beach Kuhl; Council Member Carla Small; Council Member Elizabeth Robbins (*participated via teleconference call from 7680 Granite Loop Road, Room 720, Teton Village, Wyoming*)

2. Posting of agenda.

Town Manager Rob Braulik reported the agenda was posted according to government requirements.

3. Open Time for Public Expression. None

4. 39 Fernhill Avenue, Use Permit No. 1983

The Branson School, 39 Fernhill Avenue, A. P. Nos. 73-072-04, 73-082-01, 73-082-12, 73-141-03 and 73-151-05, R-1:B-A (Single Family Residence, One Acre Minimum Lot Size), Limited Quasi-Public/Private Service. An amendment to the Branson School Use Permit to allow the Ross School PTA to hold a fundraising auction event in the Branson Student Commons building on Saturday March 21, 2015 from 6:00 p.m. to 11:00 p.m. Approximately 250 guests are anticipated. On site valet parking would be provided. Planning department staff is recommending the Town Council amend the Branson School use permit to allow Ross School to hold one similar event per year on the Branson school campus, subject to conditions to minimize neighborhood impacts. The use of the site for the Ross School event could be revoked if the conditions are violated. The Council will also consider waiving all or part of the \$1,571.95 use permit amendment application fee.

Senior Planner Elise Semonian summarized the staff report and recommended the Council approve the amendment to the use permit for Ross School PTA to use the Branson site for their auction event once every two years, subject to the findings and conditions outlined in the staff report.

Council member Robbins inquired whether the permit could be approved for ten years. Council member Small agreed. Senior Planner Semonian indicated the use permit could be limited in time.

Town Manager Braulik reminded the Council the non-profit fee waiver policy is on the agenda for the March 12th Council meeting and the fee waiver portion could be postponed until then. Senior Planner Semonian expressed concern they would not qualify under the proposed fee waiver policy.

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Mayor Brekhus opened the public hearing on this item.

Tallie Fishburne, Ross School parent and former PTA President, reported the PTA was set up as a 501C(3), but there is currently a glitch with the nonprofit tax ID number which was created by the State PTA. Their volunteers have been working to solve this issue, now in its second year. She liked the Town Manager's suggestion of having the fee waiver considered under the fee waiver policy. She further commented on the notice that was sent out allowed the Ross School to hold one event per year, yet the recommendation Council is considering is for an event every other year. This change is based on one complaint. There are many families who she spoke with who are in favor of the event. The PTA does not plan to host more than one event every year, but if something changed, they may find themselves before the Council again in an odd-numbered year. She hopes Council will consider approving what was proposed on the notice sent.

Senior Planner Semonian did not see any harm with it being approved on an annual basis since, if particular neighbors have any concerns about it, Branson does not have to permit the event.

Mayor closed the public portion and brought the matter back to the Council for action.

Mayor Brekhus asked for a motion.

Council Member Kuhl moved and Mayor Pro Tempore Hoertkorn seconded, to approve 39 Fernhill Avenue, Use Permit No. 1983, for one event per year for 10 years, subject to the findings and conditions outlined in the staff report. Motion carried unanimously.

5. Open time for matters pertaining to the closed session item in agenda item 6. None

**6. Closed session.
Public Employee Appointment
Title: Interim Town Manager**

7. Open Session. Council will return to open session and announce action taken, if any.
The Council gave staff direction to proceed with negotiations to obtain an Interim Town Manager.

8. Adjournment.
Mayor Brekhus moved to adjourn the meeting at 8:30 a.m.

Elizabeth Brekhus, Mayor

ATTEST:

Linda Lopez, Town Clerk