



Agenda Item No. 14.

Staff Report

Date: September 11th, 2014

To: Mayor Elizabeth Brekhus and Councilmembers

From: Rob Braulik, Town Manager

Subject: Council approval of Resolution Designating the Recreation Advisory Committee Members; and Council approval of Resolution setting forth Recreation Department master fee schedule

Recommendation

Council approval of two resolutions including:

- Resolution No. 1872 Designating the Recreation Advisory Committee Members; and
- Resolution No. 1873 Approving Recreation Department fees

Background and discussion

As the Council is aware staff has been working on transitioning the existing recreation operations from Ross Recreation to the Town of Ross, Recreation Department. Passage of these resolutions are necessary to help the Town complete the necessary transition to a Town Department operation.

Resolution Designating the Recreation Advisory Committee Members

On February 13th, 2014 the Council approved Resolution No. 1849 establishing the Ross Recreation Advisory Committee. This committee is to provide policy guidance to the Town Council on recreation activities and programs with this Committee commencing its duties when the Town of Ross Recreation Department commences operations. Effective with passage of the attached Resolution establishing the Recreation Advisory Committee Members the former Ross Rec Committee is terminated and the new committee established. Two members of the prior committee John Chendo and Al Stoll agreed to serve on the new Town Recreation Advisory Committee leaving three vacancies to be filled by Ross residents seeking to serve plus two vacancies for non-Ross residents. Staff is recommending appointment of Mr. Chendo and Mr. Stoll as they can provide their experience and institutional knowledge of recreation operations to the new committee.

Attached are applications received from applicants for the other vacancies and the Council is asked to appoint those members the Council believes are most qualified to serve.

Resolution Approving Recreation Department fees

The Council is asked to establish the Recreation Department fees. This schedule once approved will be merged into the Town master schedule. It is anticipated staff may come back to the Council in the future to potentially revisit the Recreation Department fees following Town direct experience managing and operating the various recreational programs and activities as a Town Department.

Fiscal, resource and timeline impacts

The establishment of the Recreation Advisory Committee will create additional time impacts for staff related to providing staff support for the Committee. The fees will enable staff to track revenues and costs to ensure recreational programs are self-supporting.

Alternative actions

None recommended.

Environmental review (if applicable)

N/A

Attachments

- Resolution No. 1872 Designating the Recreation Advisory Committee members
- Recreation Advisory Committee member applications
- Recreation Advisory Committee Members
- Resolution No. 1873 Approving Recreation Department master fee schedule

TOWN OF ROSS

RESOLUTION NO. 1872

A RESOLUTION OF THE TOWN OF ROSS DESIGNATING THE RECREATION ADVISORY COMMITTEE MEMBERS

WHEREAS, the Town of Ross has created a Town Department to provide Recreation Services to the Ross community; and

WHEREAS, the Council on February 13th, 2014 passed Resolution No. 1849 that established a new Ross Recreation Advisory Committee and the charge of this committee is to provide policy guidance to the Council on recreation activities and programs; and

WHEREAS, the Council on June 12th 2014, passed Resolution 1864 providing for the dissolution of the Ross Parks and Recreation Committee; and

WHEREAS, the Council seeks to appoint the attached list (Attachment A) members to the Ross Recreation Advisory Committee to serve on the Committee whose membership shall be announced; and

NOW THEREFORE BE IT RESOLVED, the Town Council of the Town of Ross does hereby appoint the members listed in Attachment A to the Ross Recreation Advisory Committee.

The foregoing resolution was duly and regularly adopted by the Ross Town Council at its regular meeting held on the 11th day of September 2014, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Elizabeth Brekhus, Mayor

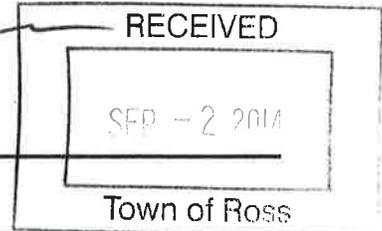
ATTEST:

Linda Lopez, Town Clerk



I am interested in Town issues & would like to participate in a meaningful & helpful way.

Ross Recreation Advisory Committee Application



1. Name Greenberg Glenn
Last First M.I.
Home telephone #: 415 785 3142 Mobile #: 415 994 3620
Residential Mailing address: Box 498 Ross
Email address: glenn94123@gmail.com
Business address: 2088 Chestnut St Telephone #: 415 785 3142
Occupation: CPA

Are you or will be at least 18 years old at the time of appointment? Yes No
Are you able to attend the meetings of the Ross Recreation Advisory Committee on the second Tuesday of each month at 6:00 pm? Yes No
Are you willing to file a "Statement of Economic Interests"? (see Note on 2nd page) Yes No
Do you have any relatives who work for the Town of Ross? Yes No

2. Education

Diploma, Degree or Certificate Institution Course of Study
BBA Finance Emory Univ, Atlanta Finance / Accty

3. Work Experience related to this Position

None

4. Prior Public Service, Civic or Volunteer Activities

Organization Position Year(s)
Murray Merchants Assn. Pres & VP 1988-1997
Ross Citizens Advisory School Board Member 2001-2013

Signature: [Signature] Date: 9/2/14

Subject: Re: Ross Recreation Advisory Board App
Date: Friday, September 5, 2014 8:15:40 AM PT
From: Brent Koonce
To: Mike Armstrong - Ross Recreation Manager



**Ross Recreation Advisory Committee
 Application**

1. Name KOONCE BRENT J.
Last First M.I.
 Home telephone #: 510 690 1537 Mobile #: 415 637 4864
 Residential Mailing address: 2122B GARY DR. #211 CASTRO VALLEY
 Email address: BJKTWO FIVE @ GMAIL. COM
 Business address: 750 LINDARDO ST. STE 220 SAN RAFAEL Telephone #: 415 4
 Occupation: VICE - PRESIDENT / US SPORTS CAMPS

Are you or will be at least 18 years old at the time of appointment? Yes No

Are you able to attend the meetings of the Ross Recreation Advisory Committee on the second Tues of each month at 6:00 pm? Yes No

Do you have any relatives who work for the Town of Ross? Yes No

2. Education

Diploma, Degree or Certificate	Institution	Course of Study
<u>BA</u>	<u>UNIV. OF SAN FRANCISCO</u>	<u>SPORT MANG</u>
<u>MA</u>	<u>UNIV. OF SAN FRANCISCO</u>	<u>SPORT MANG</u>

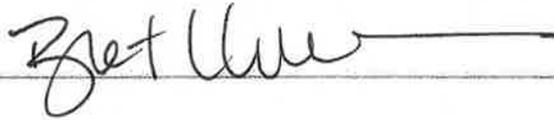
3. Work Experience related to this Position

US SPORTS CAMPS + NIKE SPORTS CAMPS
DAKLAND ATHLETICS BASEBALL CO.
UNIV. OF SAN FRANCISCO - FORET HEALTH + REC CENTER

4. Prior Public Service, Civic or Volunteer Activities

Organization	Position	Year(s)
<u>SAN RAMON VALLEY HS</u>	<u>ASSIST. B-BALL COACH</u>	<u>2</u>

Signature:



Date:

9/5/14

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On Sep 3, 2014, at 1:38 PM, Mike Armstrong - Ross Recreation Manager <marmstrong@townofross.org> wrote:

Koonce,

Here is the application.

Mike

<Ross Recreation Advisory Cte Application.pdf>



**Recreation Advisory Committee Members
September 11, 2014**

Representatives

Ross

Term

John Chendo

September 11th, 2014 - September 11th, 2018

Al Stoll

September 11th, 2014 - September 11th, 2018

TBD

September 11th, 2014 - September 11th, 2018

TBD

September 11th, 2014 - September 11th, 2018

TBD

September 11th, 2014 - September 11th, 2018

Unincorporated area

TBD

September 11th, 2014 - September 11th, 2018

TBD

September 11th, 2014 - September 11th, 2018

TOWN OF ROSS

RESOLUTION NO. 1873

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN ROSS APPROVING FEES FOR TOWN OF ROSS RECREATION PROGRAMS AND FACILITIES

WHEREAS, the Ross Town Council has established rates, fees and charges for various services provided by the Town; and

WHEREAS, pursuant to the provisions of the California Constitution and the laws of the State of California, the Town of Ross is authorized to adopt and implement rates, fees, and charges for municipal services, provided that such rates, fees and charges do not exceed the estimated reasonable cost of providing such services and for the use of municipal facilities; and

WHEREAS, the Town provides certain programs and services (the "Programs") and the use of certain facilities through the Town of Ross Recreation Department; and

WHEREAS, the Town Council desires to establish fees (the "Fees") to cover the cost of providing the Programs and for the use of certain facilities; and

WHEREAS, the Town Council finds that the proposed Fees for the Programs will not exceed the estimated reasonable cost of such Programs.

NOW THEREFORE BE IT RESOLVED, the Town Council of the Town of Ross does hereby find, Resolve, and order as follows:

Section 1: Based on the recitals and findings contained in this Resolution, the Town Council hereby establishes the following fees:

Programs and Facility Use	Fee
Adult instructional classes	\$45 – \$575
Adult sports	\$105 - \$300
Preschool	\$4,100 - \$11,200
Youth instructional classes	\$60 - \$400
Youth camps	\$50 - \$675
Youth sports	\$50 - \$675
Drop-in	\$15/day minimum
Cancellation (all programs except preschool)	\$30
Cancellation for Preschool	\$750
Field rental	\$35/hr to \$3,500/season
Late school pick-up	*
Tennis court access	\$100/year

(* After school late fee is \$1/minute, pre-school is \$15 for first 15 minutes and \$10 per additional 5 minute period)

Section 2: The City Clerk shall certify to the adoption of this Resolution.

The foregoing resolution was duly and regularly adopted by the Ross Town Council at its regular meeting held on the 11th day of September 2014, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Elizabeth Brekhus, Mayor

ATTEST:

Linda Lopez, Town Clerk