



Agenda Item No. 10b.

Staff Report

Date: January 9, 2014
To: Mayor P. Beach Kuhl and Council Members
From: Rob Braulik, Town Manager
Subject: Fiscal Year 2015 (FY15) Budget Calendar Proposed Schedule for adoption of budget

Recommendation

Council adoption of proposed schedule for FY15 budget.

Background and discussion

Each year the Council is required to adopt an annual budget and accompanying documents. Staff proposes the schedule as outlined below.

FY15 Budget Calendar

Date	Action
January/February	Town Manager meets with staff
February 27th	TM meets with Finance Committee (FC)
April 29th	Town Council (TC) special budget workshop
May 24th	TC conducts public hearing and adopts FY15 budget
June 12	Back up date for public hearing and FY15 budget adoption

This schedule is similar to one used for FY14 which went smoothly.

Fiscal, resource and timeline impacts

This timeline and the associated schedule work for staff and our contract consultants to prepare an annual budget for review by the Council.

Alternative actions

The Council could amend the schedule as proposed.

Environmental review (if applicable)

N/A

Attachments

N/A