



## **AGENDA**

Regular Meeting of the Ross Town Council  
Wednesday, April 29, 2026

Town Hall  
31 Sir Francis Drake Boulevard  
Ross, CA 94957

*The meeting will be held in person. As a courtesy, and technology permitting, members of the public may participate remotely and provide public comment via Zoom. Please be advised that those participating in the meeting remotely via Zoom do so at their own risk. Council meetings will not be canceled due to technical difficulties. If no members of the Town Council are attending the meeting via teleconference, and a technical error or outage occurs on the teleconference feed, the Town Council will continue the meeting in person in the Ross Town Hall, 31 Sir Francis Drake Boulevard, Ross, CA.*

Zoom Webinar: <https://us02web.zoom.us/j/86512972869>

Webinar ID: 865 1297 2869# or Call-in Number: +1 (669) 900-9128

Submit public comment by:

1. Emailing [zkoblickdeleon@townofrossca.gov](mailto:zkoblickdeleon@townofrossca.gov) prior to 4:00 P.M. the day before the meeting.
2. Attend the meeting in person and provide public comment.
3. If participating remotely, during the public comment portion of the Open Session select the "Raise Hand" icon in the Zoom meeting or press \*9 if calling into the meeting.

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**1. 6:00 p.m. Call to Order.**

**2. Posting of agenda/changes to agenda.**

 Full agenda packet available online by [clicking here](#).

**3. Disclosure of Ex Parte Communications on Items Where the Town Council Acts in an Adjudicatory or Quasi-Judicial Capacity**

Councilmembers must (1) disclose the general nature and substance of any ex parte communications relating to the matter; and (2) provide interested parties full and fair opportunity to rebut or explain the information obtained from those communications.

**4. Open Time for Public Expression.**

Limited to three minutes per speaker on items not on the agenda.

5. **Presentation of Proclamation for retiring Police Chief, Raffaello Pata**
6. **Swearing in and badge pinning of new Town of Ross Police Chief, Raul Aguilar**
7. **Mayor's Report.**
8. **Council Committee & Liaison Reports.**
9. **Staff & Community Reports.**
  - a. **Ross Property Owners Association**
  - b. **Town Manager**


**10. Consent Agenda.**


The following items will be considered in a single motion, unless removed from the consent agenda:


**a. Minutes:**


**Regular Meeting, April 2, 2026** 

**b. Demands: March 2026** 

**c. Town Council to consider authorizing the Town Manager to execute an agreement with Marin IT in the amount of \$134,140 for cybersecurity implementation and information technology managed services for the period July 1, 2026, through June 30, 2027. (Johnson)** 

**d. Town Council to award the construction contract for the Sir Francis Drake Blvd Paving Rehabilitation Project and authorize the Town Manager to enter into a construction contract with Spektren Engineering, Inc. in the amount of \$263,213; and authorize a ministerial contingency of up to \$26,000 for potential change orders to address unforeseen conditions. (Simonitch)** 

**e. Town Council to award the construction contract for the Town of Ross Drainage Improvements Project and authorize the Town Manager to enter into a construction contract with Maggiora & Ghilotti, Inc., in the amount of \$140,420 and authorize an approximate 10% ministerial contingency of up to \$14,000 for potential change orders to address unforeseen conditions. (Simonitch)** 

**f. Town Council to adopt Resolution 2620 appointing the Town Manager and Senior Accountant as Administrators for the Town of Ross Wells Fargo credit card accounts. (Johnson)** 

**g. Town Council to review and accept the fiscal year 2025-26 third quarter, nine -month Financial Summary Report. (Johnson)** 

**End of Consent Agenda.****11. Public Hearing on Planning Projects – Part 1.**

*Public hearings are required for the following planning applications. Staff anticipates that these items may be acted upon quickly with no oral staff report, Council discussion, or public comment. If discussion or public comment is requested, the Council may consider the item later in the agenda.*

- a. **Town Council to consider 12 Garden Road, Demolition Permit and adoption of Resolution No. 2621 approving the project, subject to conditions (Lopez-Vega) [L](#)**

**Michael and Margot Edde, 12 Garden Road, A.P. No. 072-153-05, Zoning: R-1:B-10, General Plan: ML (Medium Low Density), Flood Zone: X (Moderate Risk)**

**Project Summary:** The applicant requests Town Council consideration of a Demolition Permit for a previously approved residential project (approved April 4, 2024, by Resolution No. 2408) to construct a 703 square-foot second-story addition and a 1,200 square-foot rent-restricted Accessory Dwelling Unit (ADU). During construction, it was determined that more than 25 percent of the exterior walls of the existing residence were removed, which constitutes a demolition pursuant to Section 18.50 of the Town Code. No changes to the previously approved project are proposed.

- b. **Town Council to consider 230 Wellington Avenue Design Review, Demolition Permit, Hillside Lot Permit, Nonconformity Permit, Variance, and adoption of Resolution No. 2622 approving the project, subject to conditions. (Lopez-Vega) [L](#)**

**Piers & Nina Barry, 230 Wellington Avenue, A.P. No. 072-121-29, Zoning: R-1:B-10, General Plan: ML (Medium Low Density), Flood Zone: X (Moderate Risk)**

**Project Summary:** The applicant requests Town Council consideration for Design Review, Demolition Permit, Hillside Lot Permit, Nonconformity Permit, and a Variance. The project includes the demolition of an existing single-family residence, and the construction of a new two-story single-family residence with a detached 2-car garage and parking pad. The project also includes new landscaping with pool, patios, retaining walls, trash enclosure, walkways, decks, an arbor, an outdoor kitchen and a pool. A Variance is required to exceed the allowable floor area by 520 square feet, to construct the outdoor kitchen, arbor, patio, and pool in the rear and side yard setbacks, and to construct a 2-car garage and trash enclosure in the front and side yard setback.

**End of Public Hearing on Planning Project Part 1.**

**Administrative Agenda.**

12. **Town Council to receive a presentation from citizen's advisory committee regarding revising the Facility Master Plan and provide direction to staff regarding information Council needs to proceed with considering any amendments to the Facility Master Plan. [L](#)**
13. **Town Council to consider approval of the Town of Ross Annual Financial Report for the Year Ended June 30, 2025, with no findings. (Johnson) [L](#)**

14. **Town Council to discuss and provide direction to the Town Manager regarding the language to include in the “Respectful Dialogue” section of the Town Council meeting agenda template (Koblick de León) [📄](#)**

**End of Administrative Agenda.**

**There are no Public Hearings on Planning Projects – Part 2**

15. **No Action Items: (Mayor)**
  - a. **Council correspondence**
  - b. **Future Council items**
  - c. **Council Member participation at the communication table at the Ross Post Office on the next Council meeting day**
16. **Meeting Evaluation.**
17. **Adjournment.**

*If any of the matters discussed above are challenged in court, you may be limited to raising only those issues you or someone else raised at any public hearing described on this notice or in written correspondence delivered at, or prior to, the Council meeting at which this matter will be heard. (Government Code Section 65009). In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at (415) 453-1453, extension 105 or email at [cmartel@townofross.org](mailto:cmartel@townofross.org). Notification at least 48 hours prior to the meeting will enable the town to make reasonable accommodation to help ensure accessibility to this meeting.*