



AGENDA

Regular Meeting of the Ross Town Council
Thursday, August 13, 2026

Town Hall
31 Sir Francis Drake Boulevard
Ross, CA 94957

The meeting will be held in person. Members of the public have an opportunity to comment on items not on the agenda at the beginning of the meeting during Open Time for Public Expression. Members of the public have an opportunity to comment on items on the agenda following the staff presentation prior to the final Council deliberations. Speakers are allotted 3 minutes, though occasionally the mayor may choose a shorter time allocation. As a courtesy, and technology permitting, members of the public may participate remotely and provide public comment via Zoom. Please be advised that those participating in the meeting remotely via Zoom do so at their own risk. Council meetings will not be canceled due to technical difficulties. If no members of the Town Council attend the meeting via teleconference, and a technical error or outage occurs on the teleconference feed, the Town Council will continue the meeting in person in the Ross Town Hall, 31 Sir Francis Drake Boulevard, Ross, CA.

Teleconference Location: Fairmount Olympic Hotel, 441 University St, Seattle, WA 98101 (Council Member Kircher is participating remotely; agendas are posted at these locations; locations are open to the public). A quorum of the Council will be physically present at the above location

Zoom Webinar: <https://us02web.zoom.us/j/86512972869>

Webinar ID: 865 1297 2869# or Call-in Number: +1 (669) 900-9128

Submit public comment by:

1. Emailing zkoblickdeleon@townofrossca.gov prior to 4:00 P.M. the day before the meeting.
2. Attend the meeting in person and provide public comment.
3. If participating remotely, during the public comment portion of the Open Session select the "Raise Hand" icon in the Zoom meeting or press *9 if calling into the meeting.

Respectful Dialogue: Courteous dialogue that supports freedom of speech and diversity of opinion is expected from the Town Council, staff, and members of the public.

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1. **6:00 p.m. Call to Order.**
 2. **Posting of agenda/changes to agenda.**

Full agenda packet available online by clicking [here](#).

3. Disclosure of Ex Parte Communications on items where the Town Council acts in an adjudicatory or quasi-judicial capacity.

Councilmembers must (1) disclose the general nature and substance of any ex parte communications relating to the matter; and (2) provide interested parties full and fair opportunity to rebut or explain the information obtained from those communications.

4. Open Time for Public Expression.

Limited to three minutes per speaker on items not on the agenda.

5. Mayor's Report.

6. Council Committee & Liaison Reports.

7. Staff & Community Reports.

- a. Ross Property Owners Association
- b. Town Manager

8. Consent Agenda.

The following items will be considered in a single motion, unless removed from the consent agenda:

a. Minutes:

- Special Meeting June 24, 2026. [📄](#)
- Regular Meeting July 9, 2026. [📄](#)

b. Town Council to approve Demands: June 2026 [📄](#)

c. Town Council to consider authorizing the Town Manager to execute a Community Program Agreement between the Marin Art and Garden Center (MAGC) and the Town of Ross, formalizing the use of classroom and outdoor space at MAGC for Ross Recreation programming for a two-year term through August 31, 2028. (Mann) [📄](#)

End of Consent Agenda.

9. Public Hearing on Planning Projects – Part 1.

Public hearings are required for the following planning applications. Staff anticipates that these items may be acted upon quickly with no verbal staff report, Council discussion, or public comment. If discussion or public comment is requested, the Council may consider the item later in the agenda.

- a. 92 Glenwood Avenue, Design Review, Nonconformity Permit and Demolition Permit, and Town Council consideration of adoption of Resolution No. 2645 approving the project, subject to conditions. (Feliciano) [📄](#)**

Paul and Cameron Glover, 92 Glenwood Avenue, Parcel Number: 073-041-33, Zoning: R-1, General Plan: M (Medium Density), Flood Zone: X

Project Summary: The applicant requests approval from the Town Council for Design Review and a Demolition Permit. The project proposes to replace the existing exterior stucco with Western Red Cedar shingles throughout the exterior of the single-family residence.

b. 98 Laurel Grove Avenue, Design Review and Nonconformity Permit, and Town Council consideration of adoption of Resolution No. 2646 approving the project, subject to conditions. (Feliciano) 

Dwinells Family Trust, Polsky Perlstein Architects, 98 Laurel Grove Avenue, Parcel Number: 072-211-38, Zoning: R-1: B-A, General Plan: VL (Very Low Density), Flood Zone: X

Project Summary: The applicant requests approval from the Town Council for Design Review and a Nonconformity Permit. The project proposes to remodel and expand an existing nonconforming guest house through the addition of a partially subterranean 396-square-foot (SF) addition, increasing the total floor area from 385 SF to 781 SF. The addition will use materials that match the existing guest house and main residence. The project also includes a new trellis, retaining walls, and patio improvements. A Nonconformity Permit is required because the project enlarges an existing nonconforming guest house with respect to the required side yard setbacks.

End of Public Hearing on Planning Projects.

Administrative Agenda.

- 10. Town Council to receive a presentation from Team CivX regarding the planning, evaluation, public information, and community engagement process associated with potential local revenue measures and discuss how these services may assist the Town as it continues evaluating potential financing options for implementation of the Ross Civic Center Facilities Master Plan and related municipal capital improvements. (Johnson)** 
- 11. Town Council to:**
 - a. Receive a presentation,**
 - b. Provide direction to staff on the scope and priorities for the General Plan Update, and**
 - c. Consider authorizing staff to initiate a Request for Proposals (RFP) for consultant services to assist with the General Plan Update. (Feliciano)** 
- 12. Town Council to consider introduction of Ordinance No. 738 to amend the Town of Ross municipal code to allow for different project delivery methods. (Johnson)** 

13. Town Council to consider approving the Town of Ross response to the Marin County Civil Grand Jury Report entitled *Better Service at Lower Cost – Optimizing Essential Services for the Future of Marin*. (Koblick de León) [!\[\]\(633dd45d48d71eb51a85c6dd83ee51e9_img.jpg\)](#)
14. Town Council to consider approving the Town of Ross response to the Marin County Civil Grand Jury Report entitled *MCE, Marin Clean Energy: A Series of Missteps Highlight Need for Governance Changes*. (Koblick de León) [!\[\]\(bdddf9191a284aa0945448444083c5b0_img.jpg\)](#)
15. Town Council to receive a report on options for Town Council pay and the accompanying survey of Councilmember compensation in Marin County and provide direction to staff on whether to establish monthly compensation for members of the Town Council and, if so, the amount up to the applicable statutory maximum. (Johnson) [!\[\]\(944943bcf87a12c5b9337bf7ed1ef546_img.jpg\)](#)
16. Discussion regarding implementation of the executed professional services agreement with Gensler, Inc. for Facilities Master Plan Amendment services. (Johnson) [!\[\]\(77e1e368d53d3ed6ec2a15bf2432e026_img.jpg\)](#)

End of Administrative Agenda.

17. Public Hearing on Planning Projects – Part 2.

Public hearings are required for the following planning applications. Staff anticipates that these items may be acted upon quickly with no oral staff report, Council discussion, or public comment. If discussion or public comment is requested, the Council may consider the item later in the agenda.

- a. 18 Sir Francis Drake Blvd. Design Review, Nonconformity Permit, Demolition Permit, and a Variance; and Town Council consideration of adoption of Resolution No. 2644 approving the project, subject to conditions. (Feliciano) [!\[\]\(13dd0e1ab3baa23f7c1ed52b3eec2756_img.jpg\)](#)

Ross McKenna, Richard Mack, 18 Sir Francis Drake Blvd., Parcel Number: 072-241-27, Zoning: R-1: B-A (Multi-Family Dwelling), General Plan: VL (Very Low Density), Flood Zone: X

Project Summary: The applicant requests approval from the Town Council for Design Review, Nonconformity Permit, Demolition Permit and a Variance. The project proposes renovations to the existing residence, including replacement of the existing siding to horizontal cedar siding. Additional site improvements include reconfiguration and reduction of the existing swimming pool, relocation of the pool equipment, construction of a new patio, and reconfiguration of the existing driveway.

A Variance is required to allow the pool equipment to encroach further into the front yard setback, and to allow a patio within the side yard setback. A Nonconformity Permit is required to reconstruct the pool, which is currently nonconforming with respect to setbacks..

End of Public Hearing on Planning Projects – Part 2.

18. No Action Items: (Mayor)

- a. Council correspondence
- b. Future Council items
- c. Council Member participation at the communication table at the Ross Post Office on the next Council meeting day

19. Meeting Evaluation.

20. Adjournment.

If any of the matters discussed above are challenged in court, you may be limited to raising only those issues you or someone else raised at any public hearing described on this notice or in written correspondence delivered at, or prior to, the Council meeting at which this matter will be heard (Government Code Section 65009). In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Clerk via email at zkoblickdeleon@townofrossca.gov or by phone at (415) 453-1453, ext. 105. Providing notification at least 48 hours prior to the meeting will enable the town to make reasonable accommodation to help ensure accessibility to this meeting.