



AGENDA

Regular Meeting of the Ross Town Council
Thursday, August 14, 2025

Town Hall
31 Sir Francis Drake Boulevard
Ross, CA 94957

The meeting will be held in person. As a courtesy, and technology permitting, members of the public may participate remotely and provide public comment via Zoom. Please be advised that those participating in the meeting remotely via Zoom do so at their own risk. Council meetings will not be canceled due to technical difficulties. If no members of the Town Council are attending the meeting via teleconference, and a technical error or outage occurs on the teleconference feed, the Town Council will continue the meeting in person in the Ross Town Hall, 31 Sir Francis Drake Boulevard, Ross, CA.

Zoom Webinar: <https://us02web.zoom.us/j/86512972869>

Webinar ID: 865 1297 2869# or Call-in Number: +1 (669) 900-9128

Submit public comment by:

1. Emailing cmartel@townofrossca.gov prior to 4:00 P.M. the day before the meeting.
2. Attend the meeting in person and provide public comment.
3. If participating remotely, during the public comment portion of the Open Session select the “Raise Hand” icon in the Zoom meeting or press *9 if calling into the meeting.

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1. **6:00 p.m. Call to Order.**
 2. **Posting of agenda/changes to agenda.**
 3. **Open Time for Public Expression.**
Limited to three minutes per speaker on items not on the agenda.
 4. **Welcome Elena Kurakina, Senior Accountant.**
 5. **Mayor's Report.**
 6. **Council Committee & Liaison Reports.**

 Full agenda packet available online by clicking *here*.

7. Staff & Community Reports.

- a. Town Manager
- b. Ross Property Owners Association

8. Consent Agenda.

The following items will be considered in a single motion, unless removed from the consent agenda:

a. Minutes:

Special Meeting, July 10, 2025 [!\[\]\(3211b5d1d968fc1665909b34f9f16010_img.jpg\)](#)

Regular Meeting, July 10, 2025 [!\[\]\(6059a5aa8b4ca7bb793408023d6c6e42_img.jpg\)](#)

b. Demands for July 2025 [!\[\]\(9e0e766f70f739d8fa87fbef24ec1034_img.jpg\)](#)

- c. Town Council consideration of the second reading of Ordinance 730 and read by title only, an Ordinance of the Town of Ross amending the Town of Ross Municipal Code (RMC) Section 1.12.015 to change the Town of Ross general municipal election from being held on the date of the statewide primary election to the statewide general election date in November. This item was introduced at the July 10, 2025 meeting. (Martel) [!\[\]\(b6d55d0b173caf9b2505126db01e6158_img.jpg\)](#)
- d. Town Council consideration to adopt Resolution No. 2534 amending the Town of Ross Conflict of Interest Code and rescinding Resolution No. 2266. (Johnson) [!\[\]\(12811766810e4126d2bed4d8c0808e60_img.jpg\)](#)
- e. Town Council consideration to award the construction contract for the Morrison Road Paving Rehabilitation Project and authorize the Town Manager to enter into a construction contract with QA Constructors Inc. in the amount of \$174,845; and authorize a 10% ministerial contingency of up to \$17,000 for potential contract change orders to address unforeseen conditions. (Simonitch) [!\[\]\(ef4c06c861a77cbd8cff5c2a4ca34233_img.jpg\)](#)
- f. Town Council consideration to accept the investment report for the twelve-month period ended June 30, 2025. (Johnson) [!\[\]\(80b05c8a80151a7cedd31bb12aa6add6_img.jpg\)](#)

End of Consent Agenda.

9. Public Hearing on Planning Projects – Part 1.

Public hearings are required for the following planning applications. Staff anticipates that these items may be acted upon quickly with no oral staff report, Council discussion, or public comment. If discussion or public comment is requested, the Council may consider the item later in the agenda.

- a. 30 Sir Francis Drake Blvd., Master Sign Program and Town Council consideration of adoption of Resolution No. 2533 approving the project, subject to conditions. (Lopez-Vega) [!\[\]\(5a0d662075632df1b39c9e3427a70093_img.jpg\)](#)

Marin Art and Garden Center, 30 Sir Francis Drake Blvd, A.P. No. 073-231-23, Zoning: C-C (Community Cultural), General Plan: RC (Limited Specialized Recreational/Cultural), Flood Zone: AE (Special Flood Hazard Area) and X (Moderate to Low Risk)

Project Summary: The applicant requests approval from the Town Council for a Master Sign Program at the Marin Art and Garden Center. The proposed program includes a coordinated system of signage throughout the site, including primary identification signs, directional signs, and wayfinding signs per the Project Plans in **Attachment 2**.

End of Public Hearing on Planning Project Part 1.

Administrative Agenda.

10. The Finance Subcommittee recommends that the Town Council adopt Resolution No. 2535 confirming the appointment of Jeffrey Kuhn to the position of Treasurer for the Town of Ross. (Johnson) [!\[\]\(67ff022fd78f943b679992c2874bbfd1_img.jpg\)](#)
11. Town Council consideration to introduce for the first reading an Ordinance prohibiting Class 2 e-bike riders under the age of 16 and requiring every Class 2 rider to wear a helmet, as set forth in 2025 State of California Assembly Bill 1778. (Pata) [!\[\]\(042ea11c58a77088d3dd7150909adec0_img.jpg\)](#)
12. Town Council to receive a presentation by the Marin County Flood Control and Water Conservation District (the District) staff regarding the District's submittal of a Conditional Letter of Map Revision (CLOMR) application for the San Anselmo Flood Risk Reduction (SAFRR) project to the Federal Emergency Management Agency (FEMA). (Simonitch) [!\[\]\(5890ff4c38007932c846fa9d39ba1fe6_img.jpg\)](#)
13. Town Council consideration to:
 - a. Receive a presentation.
 - b. Provide direction to staff on the scope and priorities for the General Plan Update.
 - c. Authorize staff to initiate a Request for Proposals (RFP) for consultant services to assist with the General Plan Update. (Feliciano) [!\[\]\(0951d374ca92713a262635cd1d2251b2_img.jpg\)](#)

End of Administrative Agenda.

Public Hearing on Planning Projects – Part II.

14. **12 Canyon Road, Design Review, a Hillside Lot Permit, a Variance and Town Council adoption of Resolution No. 2532 approving the project, subject to conditions. (Lopez-Vega)** [!\[\]\(d27edc55493507da2f9b8c7a52b3b96f_img.jpg\)](#)
Renaud Laplanche, 12 Canyon Road, A.P. No. 072-031-52, Zoning: R-1: B-5A, General Plan: VL (Very Low Density), Flood Zone: X (Moderate to Low)

Project Summary: The applicant requests approval from the Town Council for Design Review and a Hillside Lot Permit. The project proposes the construction of a 60-ft x 42-ft (2,520 square-feet) sports court on a raised wooden platform adjacent to the existing pool deck. The court will feature a 7-foot-

high concrete rebound/backstop wall on the south side of the court and a 4-foot glass railing on the west side of the court. A Variance is required since the proposed sports court traverses a natural watercourse or drainage swale.

End of Public Hearing on Planning Projects Park II.

- 15. No Action Items: (Mayor)**
 - a. Council correspondence**
 - b. Future Council items**
 - c. Council Member participation at the communication table at the Ross Post Office on the next Council meeting day**
- 16. Meeting Evaluation.**
- 17. Adjournment.**

If any of the matters discussed above are challenged in court, you may be limited to raising only those issues you or someone else raised at any public hearing described on this notice or in written correspondence delivered at, or prior to, the Council meeting at which this matter will be heard. (Government Code Section 65009). In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at (415) 453-1453, extension 105 or email at cmartel@townofross.org. Notification at least 48 hours prior to the meeting will enable the town to make reasonable accommodation to help insure accessibility to this meeting.