



AGENDA

Regular Meeting of the Ross Town Council
Thursday, July 10, 2025

Town Hall
31 Sir Francis Drake Boulevard
Ross, CA 94957

The meeting will be held in person. As a courtesy, and technology permitting, members of the public may participate remotely and provide public comment via Zoom. Please be advised that those participating in the meeting remotely via Zoom do so at their own risk. Council meetings will not be canceled due to technical difficulties. If no members of the Town Council are attending the meeting via teleconference, and a technical error or outage occurs on the teleconference feed, the Town Council will continue the meeting in person in the Ross Town Hall, 31 Sir Francis Drake Boulevard, Ross, CA.

Zoom Webinar: <https://us02web.zoom.us/j/86512972869>

Webinar ID: 865 1297 2869# or Call-in Number: +1 (669) 900-9128

Submit public comment by:

1. Emailing cmartel@townofrossca.gov prior to 4:00 P.M. the day before the meeting.
2. Attend the meeting in person and provide public comment.
3. If participating remotely, during the public comment portion of the Open Session select the “Raise Hand” icon in the Zoom meeting or press *9 if calling into the meeting.

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1. **6:00 p.m. Call to Order.**
 2. **Posting of agenda/changes to agenda.**
 3. **Open Time for Public Expression.**
Limited to three minutes per speaker on items not on the agenda.
 4. **Mayor's Report.**
 5. **Council Committee & Liaison Reports.**
 6. **Staff & Community Reports.**
 - a. **Town Manager**
 - b. **Public Works**
 - c. **Police**
 - d. **Fire**
 - e. **Ross Property Owners Association**

 Full agenda packet available online by clicking [here](#).

7. Consent Agenda.

The following items will be considered in a single motion, unless removed from the consent agenda:

a. Minutes:

Special Meeting, Closed Session, June 12, 2025 [!\[\]\(a870788d6ed9b8fd294b7654a8c8526b_img.jpg\)](#)

Regular Meeting, June 12, 2025 [!\[\]\(de95854c7ee024cfadc48187bbb781b2_img.jpg\)](#)

b. Demands for June 2025 [!\[\]\(8a7115b6ad76657d335c4fdc0aa0c32d_img.jpg\)](#)**c. Town Council consideration to adopt Resolution No. 2528 setting the dates/times for the regular Town Council meetings and annual Special Council meeting in 2026. (Johnson) [!\[\]\(0736078b486d26d306221bc956d8cdf4_img.jpg\)](#)****d. Town Council consideration to review and approve the Town's July 10, 2025 Investment Policy. (Johnson) [!\[\]\(9e0e766f70f739d8fa87fbef24ec1034_img.jpg\)](#)****e. Town Council to consider adopting Resolution No. 2529 approving the Town of Ross and Ross Police Officers Association (RPOA) Memorandum of Understanding for the term July 1, 2025 to June 30, 2028. (Johnson) [!\[\]\(d1e58ce8b876de7d6550061fb09de2a5_img.jpg\)](#)****f. Town Council to consider authorizing the Town Manager to negotiate and execute a Revocable License Agreement with Jim Baum for an Organic Farm Stand to be held on the Ross Common every Thursday from July 17, 2025, through October 30, 2025, from 11:00 a.m. to 7:30 p.m. (Borthwick) [!\[\]\(db2e8a085c1cd7c8aa935c4abda15cf6_img.jpg\)](#)****g. Town Council to consider awarding the construction contract for the Sir Francis Drake Blvd. and Morrison Road Paving Rehabilitation Project and authorize the Town Manager to enter into a construction contract with Maggiora & Ghilotti, Inc. in the amount of \$565,549; and authorize a ministerial contingency of up to \$60,000 for potential change orders to address unforeseen conditions. (Simonitch) [!\[\]\(b72e84cb099e4a05a70526a34c781999_img.jpg\)](#)****h. Town Council to consider authorizing the Town Manager to execute a Consultant Services Agreement with Elizabeth Ford for advisory accounting and bookkeeping services for a one-year term July 1, 2025 through June 30, 2026 in an amount not to exceed \$25,000. It is also recommended that the Town Council authorize the Town Manager to compensate Elizabeth Ford an additional \$2,145 for work completed above the \$80,000 authorized for FYE 25. (Johnson) [!\[\]\(0ce7939e91204bdd3923a7d15d9ff43a_img.jpg\)](#)****i. Town Council to consider adopting Resolution No. 2530 ratifying an Employment Agreement retaining David J. Kelley to serve as Retired Annuitant (Extra Help), a part time limited duration position established to assist with the implementation of the Ross Facilities Master Plan; and amending the Town's salary schedule to reflect the addition of the Retired Annuitant (Extra Help) temporary position. (Johnson) [!\[\]\(abb0e3fb484eee4e2a4c0f44c60e18d1_img.jpg\)](#)**

End of Consent Agenda.

There are no Public Hearings on Planning Projects – Part 1.

Administrative Agenda.

- 8. Town Council to consider an Introduction and first reading of Ordinance 730, waive further reading of the Ordinance and refer to it by title only, an Ordinance of the Town of Ross amending the Town of Ross Municipal Code (RMC) Section 1.12.015 to change the Town of Ross general municipal election from being held on the date of the statewide primary election to the statewide general election date in November. (Martel) [!\[\]\(79de0df6c6ddd2d4eb74f1cc5f48ec50_img.jpg\)](#)**
- 9. Town Council consideration to adopt Resolution No. 2516 approving the “Design Guidelines for assessing no net increase in stormwater runoff in Development Permit approvals”. (Simonitch) [!\[\]\(d4c9768318b38eff1042b07478e20b4c_img.jpg\)](#)**
- 10. Town Council to receive background information regarding the Ross Valley Fire Department’s Joint Powers Agreement and amendments, the Ross Valley Paramedic Authority Ambulance 18 and the status of Engine 18 and provide input regarding its disposition. (Robbins/Salter) [!\[\]\(27d314856359a9d7feca17161bc1f4a4_img.jpg\)](#)**

End of Administrative Agenda.

There are no Public Hearings on Planning Projects – Part II.

- 11. No Action Items: (Mayor)**
 - a. Council correspondence**
 - b. Future Council items**
 - c. Council Member participation at the communication table at the Ross Post Office on the next Council meeting day**
- 12. Meeting Evaluation.**
- 13. Adjournment.**

If any of the matters discussed above are challenged in court, you may be limited to raising only those issues you or someone else raised at any public hearing described on this notice or in written correspondence delivered at, or prior to, the Council meeting at which this matter will be heard. (Government Code Section 65009). In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at (415) 453-1453, extension 105 or email at cmartel@townofross.org. Notification at least 48 hours prior to the meeting will enable the town to make reasonable accommodation to help insure accessibility to this meeting.