

REGULAR MEETING of the ROSS TOWN COUNCIL
THURSDAY, JUNE 12, 2025
Held In-Person and Teleconference via Zoom

1. 6:00 p.m. Commencement.

Mayor Julie McMillan; Mayor Pro Tem Elizabeth Robbins; Council Members Teri Dowling; Bill Kircher, Jr., Mathew Salter; Town Manager Christa Johnson; Town Attorney Ben Stock.

2. Posting of agenda/changes to agenda.

Town Manager Johnson confirmed the agenda was posted according to government requirements.

3. Open Time for Public Expression.

Ross Asselstein from San Anselmo expressed concern over the joint flood control project with Ross, criticizing County staff for avoiding questions and rushing to submit plans to FEMA. He emphasized the project's significant impact—the largest change to the creek in 80 years—and warned that its complexity requires more than a single Council presentation. He highlighted risks in other Flood District projects, noting he's shared his concerns in a letter to multiple towns. Drawing on his background in risk assessment for development companies, he urged Ross and others to take the matter seriously and hold the Flood District accountable as fiduciaries.

4. Mayor's Report.

It's almost summer and there's a warm feeling in the air and lovely light in the sky. School is out, graduations are over, college kids are back, and vacations are on the horizon. I hope you are savoring this special season.

Recently we have heard that some residents continue to be concerned about the July 1 closure of the Ross Fire Station (based on the Council's unanimous decision more than four years ago). We are currently working on another communications piece to reiterate these nuanced issues and further explain how our community will remain safe with continuing excellent emergency services from the Ross Valley Fire Department, the Ross Valley Paramedics (staying in Ross), the Ross Police and other county providers. In the meantime, more information is available on the Town's website, including links to the presentations and power points from Ross Valley Fire Chief Dan Mahoney, Ross Valley Paramedic Executive Officer and Marin County Fire Chief Jason Weber, and Marin Wildfire Executive Officer Mark Brown. townofrossca.gov

Last month, Cal Fire and Marin Wildfire commemorated Wildfire Preparedness Week at the Ridgewood Firewise neighborhood in San Rafael and included Assemblymember Damon Connolly. We toured the yards of two homes that had completed the necessary work in Zone 0, the first 5' from houses and structures most important to protect homes from igniting by flying embers during a wildfire. We also visited Marin Wildfire's San Rafael San Anselmo Fuel Reduction Zone project, sited in a strategically important location in and surrounding the Mt. Tamalpais Cemetery. To reduce wildfire risk and intensity, the project is thinning nonnative invasive eucalyptus trees and doing restoration with native species.

Also in May, along with many other Marin mayors and councilmembers, I attended the “Time to Lead on Climate” event in Mill Valley. Congressman Jared Huffman, Marin County Board of Supervisors President Mary Sacket and others spoke about the importance of continuing local efforts to address climate change and resiliency.

Last week the Age Friendly breakfast was a big success. (And I learned firsthand that Crown & Crumpet makes the best coffee cake in Marin!) Director Ranjiv Khush shared information about Marin Water, including the many steps it is taking to ensure adequate water is available, even during periods of drought.

Earlier today, Councilmember Robbins and I enjoyed chatting with residents, starting our new tradition of a Councilmember at the Post Office from 11 am – 1 pm on the days of our Council meetings. Please stop by to see us on July 10.

Next week you’ll see in our inaugural Ross Review newsletter a column entitled *Heart of Ross: Downtown Business Spotlights*. Each month we will showcase a downtown Ross business. We will be featuring *Maison Marin*, 20 Ross Common, a gorgeous store offering unique treasures for your home and garden. (If you would like your business to be included in an upcoming Ross Review, please contact me: jmcmillan@townofrossca.gov)

Happy Summer and see you at the Fourth of July Parade, which begins at 10 am!

5. Council Committee & Liaison Reports.

Mayor Pro Tem Robbins reported that the Ross Valley Paramedic Authority (RVPA) met last week. The Town’s comments about the new lease for the Authority were incorporated into a new lease proposal that awaits review by the RVPA lawyer. The lease was not ready for the Authority meeting last week, but the lease proposal has been delivered to them now.

Mayor McMillan reported that the Marin Wildfire Prevention Authority (MWPA) approved its budget in May. It is almost \$23 million and Ross will be receiving a chunk of that.

6. Staff & Community Reports.

a. Town Manager

The Town of Ross invites qualified applicants to apply for the Senior Building Inspector position. The deadline to apply is June 27, 2025, and you can find more information on the Town's website.

Summer Paving Project on Sir Francis Drake!

Dependent upon Council authorization on tonight’s agenda, the Public Works Department will be starting a major roadway project to repave and restripe Sir Francis Drake Boulevard between Bolinas Avenue and El Camino Bueno, beginning sometime after mid-July this summer. Drivers should expect significant traffic delays for several weeks during construction so please plan ahead. The actual schedule of the lane closures will not be known until just before construction begins, but Town staff will do everything possible to have all of the lanes opened before school starts again in August. More information on the lane closure schedule will be released as soon as it is available.

- This coming Thursday, Town offices are closed in honor of Juneteenth. As an observed holiday, no construction activities may take place.
- On Wed, June 25 at 5pm the Ross Valley Fire Dept is holding a badge pinning ceremony for 11 new and promoted employees. The ceremony will be held at the dept's headquarters located at 777 San Anselmo Avenue in San Anselmo.
- The Annual Town of Ross 4th of July Parade and Celebration is right around the corner! **The celebration will take place Friday, July 4th, 2025 from 10:00am until 1:00pm.** The parade kicks off the celebration 1 hour earlier this year at **10:00 am!!** Ross PD, Fire, marching bands, music, Uncle Sam, esteemed members of the Ross Town Council, dogs on parade, and floats of all shapes and sizes will show their patriotic spirit. A community picnic celebration on Ross Common follows the parade.
- **Music:** Elena Keating and R&B All-Stars and the Shady Ladies Choir
- **Food / Drinks:** Complimentary popcorn, free hotdogs by Ross Police Officers Association, and food/drinks for purchase from Johnny's Donuts, Chef Big Jim's BBQ, and Kona Ice. Both non-alcoholic and alcoholic beverages will be available for purchase.
- **Activities:** Following the parade, kids of all ages can enjoy (2) age-appropriate bounce houses, lawn games, grass volleyball, and face painting! New this year will be the Ross rodeo mechanical bull, so don't forget to wear your cowboy hat!
- Lastly, staff are excited to put on the 3rd annual Patriotic Pooch Dog Contest. Top dogs from each category will win prizes. Sign up for Patriotic Pooch by going to rossrecreation.org or by calling Ross Rec!

VOLUNTEER! Ross Rec is looking for volunteers to help with the parade line-up and activities. Call or email Ross Rec!

WALK IN THE PARADE! We want to see your patriotic spirit come through on your floats, bikes and cars! **Parade registration is open, sign up on rossrecreation.org or by calling Ross Rec! Again, the parade will begin at 10:00 am.**

And last but not least, I am pleased to announce the launch of our revamped monthly e-newsletter which is called the Ross Review. The new publication will be emailed out on Tuesday after the monthly Council meeting. Folks that want to subscribe may send a request to our Town Clerk at cmartel@townofrossca.gov.

b. Ross Property Owners Association

Andy Mascaroni, RPOA, reported on membership, Age Friendly Ross events and work, sponsorship and coordination with Corte Madera for a September emergency response Training class, a flower watering service, concerns with the grass field conditions, new interior lights for the Post Office, work to resolve holiday lights and circuit overload, request of the Post Office to place a small table on one side of the lobby and bolt it down for earthquakes, planning stages to establish a historical Ross walk at several sites and development of a plaque for each stop, successful Live on the Common event, sponsorship of a

Global Fair and partnership with Ross School, the August Live on the Common will be on September 12, a photo contest will occur, and photos will go in the chambers and Post Office, looking into improvements to the entrance of Ross Field, and their purchase of dog poop bags and proposed purchase for a receptacle and pickup.

7. Consent Agenda

The following items will be considered in a single motion, unless removed from the Consent Agenda. Items removed were: Item 7.f (Salter). There were no additional requests to remove an item or public comments.

Mayor Pro Tem Robbins moved and Council Member Dowling seconded, to approve Consent Agenda Items a, b, c, d, and e. Motion carried unanimously (5-0).

- a. Minutes:**
Special Meeting, Closed Session, May 8, 2025
Regular Meeting, May 8, 2025
- b. Demands for May 2025**
- c. Proclamation in Support of National Gun Violence Awareness Month.**
- d. Town Council consideration to waive the second reading, read by title only and adopt Ordinance No. 728 amending various Chapters of the Ross Municipal Code (RMC) to reflect clean-up amendments to Town holidays, job titles, gendered language, scrivener's errors, grammatical corrections, errors and omissions, and other administration provisions, which was reintroduced at the May 8, 2025 Town Council meeting.**
- e. It is recommended that the Town Council consider authorizing the Town Manager to purchase three prefabricated steel truss bridges from Bridge Brothers for the Natalie Coffin Greene Park Bridge Replacement Project for \$101,933 plus an approximate 23% contingency allowance for a total authorized amount of \$125,000.**

Item Removed from Consent Agenda:

- f. It is recommended that the Town Council review the project plans and consider authorizing the Public Works Director to advertise for public construction bids for the Sir Francis Drake Boulevard and Morrison Road Paving Rehabilitation Project.**

Council Member Salter said he thinks whenever the Town has a project that will disrupt the Town, he suggested the Council have it as an agenda item. Per his email, he wanted to know what safety enhancements the Town was trying to make on this section of road.

Public Works Director Rich Simonitch noted that the staff report admittedly has small print in the plans. In looking at the Parametrix report from last year, recommendations were made for the Town and

improvements were made to Sir Francis Drake Boulevard. He described the three specific recommendations for tree trimming around the south easterly Winship intersection, improved signage and pavement markings, and periodic traffic monitoring to reassess traffic conditions and the effectiveness of the recommended measures.

Council Member Salter referred to both mature and young trees and said it was noted in the report that when turning left out of Winship onto Sir Francis Drake, the visibility is bad.

Mr. Simonitch said the trees were planted with the project that was done on the corner of Winship and Sir Francis Drake and these trees are targeted for removal.

Mayor McMillan asked where the paving will start and stop.

Mr. Simonitch said in 2016, the entire intersection was repaved and reconstructed. The new pavement extends about 50 feet to the southeast of the bus stop heading towards the bridge on Sir Francis Drake. They will start there, so the intersection is not impacted by this construction. Construction will begin 100 feet from the bridge, head south easterly just past El Camino Bueno for about 200 feet, and they will stop construction near the cliff or narrow pinch point on Sir Francis Drake.

Mayor McMillan asked if there was a restriction now that does not allow drivers to turn left off of Bolinas onto Shady Lane before 9:00, and she asked if this will remain in effect while paving is going on.

Mr. Simonitch said staff indicated to Police Chief Pata that it would be a good idea to waive that restriction and allow left turns during construction onto Shady Lane.

Mayor McMillan opened the public comment period, and there were no speakers.

Council Member Salter asked if the CIP changed to find room in future years to do the rest of Sir Francis Drake. Mr. Simonitch said repaving the rest of Sir Francis Drake should come concurrent with the undergrounding project but sometime past the five-year CIP.

Council Member Dowling said work is being done to fit in during the summer schedule, and she confirmed future phases will have more lead time to get projects bid by April/May and complete by mid-August.

Council Member Dowling moved and Council Member Kircher seconded, to approve Consent Agenda Item f. Motion carried unanimously (5-0).

End of Consent Agenda.

8. Public Hearings on Planning Projects – Part 1.

Public hearings are required for the following planning applications. Staff anticipates that these items may be acted upon quickly with no oral staff report, Council discussion, or public comment. If discussion or public comment is requested, the Council may consider the item later in the agenda.

- a. **87 Glenwood Avenue, Design Review, Demolition Permit, Nonconformity Permit, a Variance and Town Council consideration of adoption of Resolution No. 2523 approving the project, subject to conditions.**

Graham Ober, 87 Glenwood Avenue, A.P. No. 073-031-08, Zoning: R-1:B-7.5, General Plan: ML (Medium Low Density), Flood Zone: X (Moderate to Low)

Project Summary: The applicant requests approval from the Town Council for Design Review, Demolition Permit, Nonconformity Permit, and a Variance. The project involves the demolition of an existing nonconforming single-family residence and detached garage. A new two-story single-family residence with an attached one-car garage is proposed for construction. The new residence will encroach further into side yard setbacks. Additionally, the driveway will be relocated from the southern part of the lot to the northeast and will be constructed using permeable pavers.

Assistant Planner Lopez-Vega gave the staff report and overview of the request for Design Review, Demolition Permit, Nonconformity Permit, and a Variance. The project went to the ADR Group twice, first on March 18, 2025. ADR members expressed concerns regarding the front yard setback, location of the pool equipment, and a second-story balcony. The applicant revised the plans and addressed the issues. On May 20, 2025, all ADR members supported revisions and the majority of ADR members supported the project. One member did not support the variance request for the side yard setbacks for the main house and suggested the house be narrowed by one or two feet.

Staff requests the Town Council adopt Resolution No. 2523 approving the project for Design Review, Demolition Permit, Nonconformity Permit, and a Variance at 87 Glenwood Avenue, subject to conditions.

Mayor Pro Tem Robbins referred to concerns with the placement of the pool equipment and what is currently planned is to build an underground house for it and bury the equipment which would cost even more than the pool. She wondered if there is a possibility to keep working on where the pool equipment might go so as not to have to underground it at such expense.

Mr. Lopez-Vega said there is a possibility the applicant can build pool equipment within the buildable envelope. If they do want to put it in the rear or side yard setback, they can apply for a minor exception permit, which allows them to build the enclosure in the setback. One requirement is to obtain consent from the adjacent neighbor.

Mayor McMillan referred to the side setback and she was not remembering where the Council approved any kind of structure within 4 feet of the setback. This is asking for 3'2" on the south side setback. She asked if there was any precedent for approval of something like this.

Planning Director Roberta Feliciano said no, not for the residence but they have for an accessory structure.

Mayor Pro Tem Robbins asked what is the current side yard setback, and Mr. Lopez-Vega replied it is 8'8" and the proposal is for 3'2".

Mayor McMillan questioned if the Fire Department looks at this setback, and Mr. Lopez-Vega said they did review the project and had no comments.

Mayor McMillan invited the applicant to make comments.

The applicant stated they renovated the house at 103 Lagunitas which was very similar in that they had to infringe into those setbacks because the properties are very narrow. There is a garage on the property line right now. The house is a bit over, but they started with a modest bedroom upstairs and the width of the garage which determined the overall width of the house.

Mayor McMillan opened the public comment period, and there were no speakers.

Mayor McMillan said she was a bit uncomfortable approving this going into the side setback so dramatically on the one hand, but on the other hand, if the Fire Department has reviewed this and has no issues, she did not have any issues.

Council Member Kircher said they all looked at 103 Bolinas and it is very narrow along the side of that lot as well. It is just a feature of these lots in certain areas of the town.

Mayor Pro Tem Robbins commented that if one property builds that close to the setback, if neighbors on the other side in the future want to build right up to the fence, they should be allowed to, as well.

Mayor McMillan said she thinks it depends on the size and the lot of the neighboring property and she did not agree.

Council Member Salter said he and Ms. Feliciano talked about work with the General Plan and updating the zoning. This is another example of these small lots, and he encouraged to address these types of issues. This will resolve the many variances that come to the Council, as well.

Ms. Feliciano agreed and said in terms of the setback from the property line, the Building Code does also require at least a 3' setback, so they would not be able to build to the property line.

Mayor Pro Tem Robbins moved and Council Member Kircher seconded, to adopt Resolution No. 2523 and approve Design Review, Demolition Permit, Nonconformity Permit, and a Variance, subject to conditions, at 87 Glenwood Avenue. Motion carried unanimously (5-0).

- b. 103 Bolinas Road, Amendment to a previously approved Variance and Town Council consideration of adoption of Resolution No. 2524 approving the project, subject to conditions.**

John Boesel and Arriana Van Meurs, 103 Bolinas Avenue, A.P. No. 073-041-12, Zoning: R-1, General Plan: M (Medium Density), Flood Zone: X (Moderate to Low)

Project Summary: The applicant requests approval of an amendment from the Town Council for a previously approved Variance. On March 13, 2025, the applicant received approval from the Town Council for a 40-square-foot rear addition. However, during the building permit review, the applicant and their team determined that the approved 3-foot extension would not provide sufficient interior space to meet their design goals. As a result, they are proposing an additional 1-foot bump-out, totaling 14 square feet (SF). This revised proposal requires a variance to allow the additional 14 SF, as it would extend further into the rear and side yard setbacks and exceed the allowable floor area and building coverage.

Assistant Planner Lopez-Vega gave the staff report and overview of the request for approval of an amendment from the Town Council for a previously approved Variance. On March 13, 2025, the Town Council approved a 40 square foot rear addition; however, during the building permit review, the applicant realized that the 3' extension would not provide enough interior space so they are proposing an additional 1' bump out, adding 14 square feet, bringing the total floor area to 24% up from the existing 23%. For context, most lots on Bolinas Avenue have an average FAR of around 30%.

Staff requests the Town Council adopt Resolution No. 2524 and approve the amendment to a previously approved Variance, subject to conditions, at 103 Bolinas Road.

Council Member Salter asked when originally reviewing the proposal, he asked why this must return for such a minor change.

Town Attorney Ben Stock explained there is a variance approval and if the owner/applicant wishes to change it however minor, the Town Council must approve the variance.

Council Member Salter confirmed the owners did not realize the addition was not enough space and realized they need another 14 square feet.

Mayor McMillan called upon the applicant.

John Boesel, owner, said they are here to answer any questions of the Council.

Mayor McMillan opened the public comment period, and there were no speakers.

Council Member Dowling moved and Council Member Kircher seconded, to adopt Resolution No. 2524 and approve an amendment from the Town Council for a previously approved Variance, subject to conditions, at 103 Bolinas. Motion carried unanimously (5-0).

End of Public Hearings on Planning Projects - Part 1.

Administrative Agenda.

9. It is recommended that the Town Council:
 - a. Receive a presentation on the fiscal year ending June 30, 2025 (FYE 2025) budget;

- b. Adopt Resolution No. 2525 approving the FYE 2026 budget, setting the public safety parcel tax rate, and amending the Town's Salary Schedule;**
- c. Adopt Resolution No. 2526 setting the Town's appropriations limit as provided in Government Code Section 7910 for the fiscal year ending June 30, 2026.**

Town Manager Johnson thanked the Town Council and staff, including Elizabeth Ford, the Town's consulting Accountant, for the work put into the development of the FYE 2026 budget. She provided an overview of the budget process, what it includes, objectives, sustainability in supporting the Council's eight goals, services to Town residents, projects and programs, CIP, 5-Year Financial Forecast, summary of the proposed budget, attachment to the staff report which lists the budget changes the Council considered during the April 24th budget workshop, and the Capital Projects Fund to pay for the Town Civic Center Campus Modernization and Rebuilding.

Ms. Johnson stated she was available for questions and she asked that the Council receive the presentation, adopt Resolution No. 2525, approving the FYE 2026 budget, setting the public safety parcel tax rate, and amending the Town's Salary Schedule; and adopt Resolution No. 2526 setting the Town's appropriations limit as provided in Government Code Section 7910 for the fiscal year ending June 30, 2026.

Councilmember Salter referred to the Fire budget and said some items are being budgeted for that seem they would end once the station is closed under Section I, which he described.

Ms. Johnson confirmed and said the paramedics will still be living in the fire station building and the Town needs modest funds for maintenance which has been reduced by 50%. They must insure the building, as well. They should not have to spend the rent for the trailer and will disconnect utilities as soon as firefighters move out, and staff is scheduling its removal for soon after the 4th of July weekend. When developing the budget staff did not know when the trailer could be removed therefore funding was kept in the budget for that purpose. Therefore, the Town should realize a \$20,000 savings in the budget.

Council Member Salter referred to the actual amount of savings from RVFD and he asked how this was quantified.

Ms. Johnson explained that, according to the amended JPA agreement, the closure of Station 18 on June 30th will save the JPA \$323,000 in fiscal year 2026, which will offset Ross's dues. Originally, Ross's costs were projected to rise by just over 3%, not including pending labor agreements. However, with the expected savings, Ross's Fire Department expenses are budgeted at approximately \$2.7 million, reflecting a decrease. Part of the savings comes from reduced contributions to the Equipment Replacement Fund, but most result from attrition in personnel.

Council Member Salter referred to the Capital Plan, he asked about the very expensive undergrounding project at \$2.6 million, and he asked if this is something the Town must do.

Public Works Director Simonitch clarified that the roadway and facilities funds are separate. While it's the Council's decision to proceed, staff recommends using the nearly \$300,000 in Rule 28 credits, which PG&E will commit to once the project begins. The utility undergrounding has aesthetic benefits, and the main goal is to convert the Laurel Grove intersection into a 4-way, requiring the relocation of a utility pole regardless.

Ms. Johnson agreed that the undergrounding project is expensive and noted in some communities there is a push to underground for wildfire prevention, as well. She asked Chief Pata to comment on whether there is risk of drivers hitting the utility poles which is a problem in other communities on highly traveled roads.

Police Chief Pata confirmed this is a problem, but the Town has not had one yet this year but has had them in the past. The larger problem is during inclement weather and wires coming down causing a hazard and making the roadway impassible until PG&E can respond.

Council Member Salter asked if the \$2.6 million cost for the project includes the \$300,000 of PG&E credits, and Mr. Simonitch said it does not and staff left out credits because of the possibility it is not provided. His recent conversations with PG&E, however, reveal they will obligate these funds. Also, staff will not get the final numbers until it goes out to bid.

Ms. Johnson said it is likely the cost could increase, and Mayor McMillan asked and confirmed that the project is anticipated to go out to bid in 2027/28. Mr. Simonitch stated the Town is under contract with a design consultant but has not moved forward yet until the PG&E scoping, and PG&E seems very enthused about it.

Mayor McMillan opened the public comment period, and there were no speakers.

Councilmember Salter said he understands why undergrounding is positive for many reasons, but it is very expensive and it seems like a luxury item.

Mr. Simonitch said they did underground Ross Common, the downtown and came up with funds to do a complete undergrounding of utilities, the lower part of Winship Park was undergrounded, as well as Laurel Grove. These are the things to consider. Once they have it done, staff believes it will be worth the expenditure and the ease of completing the Civic Center project will be greatly improved.

Mayor Pro Tem Robbins asked if approving the budget tonight commits the Council to the undergrounding, or she asked if the Council could talk about this at some future date. Mr. Simonitch said the CIP is flexible and they go year-to-year and review any policy changes.

Ms. Johnson said if the consensus of the Council is that it wants more information, staff can keep it in the budget and bring a separate agenda item for discussion. Based on that discussion the Council could remove the project or keep it in the CIP.

Council Member Dowling said progress is being made on it and she would not want to have it stop. She cares less about the beauty of it, but dealing with fires, safety, and disaster preparedness perspectives make perfect sense. If they wait another two or three years, costs will go up and she voiced support for approval.

Councilmember Kircher said he thinks the Town needs to protect access for public safety response, is shocked the cost is so high, but it is important to have access to public safety personnel, particularly in an earthquake.

Mayor McMillan reflected on decades of Town Council records and noted that past Councils struggled to address long-term facility issues. She emphasized the importance of acting now to avoid leaving future Councils in the same position. Referencing past efforts since 2005—including a stalled plan to repurpose the Fire Station and delays due to a flood and leadership changes—she stressed the need for a lasting solution. Her position is that the Council should move forward decisively to ensure the Town is well-prepared for the next 75–100 years.

Mayor Pro Tem Robbins moved and Council Member Dowling seconded to adopt Resolution No. 2525 approving the FYE 2026 budget, setting the public safety parcel tax rate, and amending the Town's Salary Schedule; and adopt Resolution No. 252 setting the Town's appropriations limit as provided in Government Code Section 7910 for the fiscal year ending June 30, 2026. Motion carried (4-1-0; Salter opposed).

10. It is recommended that the Town Council:

- 1. Receive and review the Ross Police Department 2024 Annual Military Equipment Report.**
- 2. Adopt Resolution No. 2527 Renewing Ordinance No. 715 regarding Town of Ross Military Equipment Use Policy.**

Police Chief Pata gave the staff report and overview of the Ross Police Department 2024 Annual Military Equipment report. The Police Department has no military equipment; however, they do use assistance from outside agencies that do.

He then described two incidents, one occurring on April 13, 2024 where the Marin County Sheriff's Department came into Town and used an unmanned aerial vehicle which is considered military equipment to help search for a missing person in town. The second occurred on November 2, 2024 where a planned protest in town came to a state politician's home in Town and his protection detail has military weapons and they stayed on the private property and did not enter into the public area.

Mayor McMillan opened the public comment period, and there were no speakers.

Council Member Dowling moved and Mayor Pro Tem Robbins seconded, to adopt Resolution No. 2527 Renewing Ordinance No. 715 regarding Town of Ross Military Equipment Use Policy. Motion carried unanimously (5-0).

End of Administrative Agenda.

There are no Public Hearings on Planning Projects – Part II.

11. No Action Items: (Mayor)

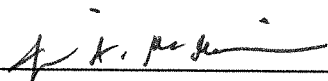
- a. **Council correspondence** – None.
- b. **Future Council items** – Council Member Salter referred to the ADR process and said he was approached by a person who complained that applicants must return too many times, revise plans, and pay fees each time. Mayor Pro Tem Robbins suggested the ADR consider placing an item on their agenda to discuss this and Council Members voiced support to ask the Town Manager to provide an overview of the ADR's role and process, consider a survey, and discuss any concerns. There was no second for a future Council item.
- c. **Council Member participation at the communication table at the Ross Post Office on the next Council meeting day** – Council Member Salter agreed to participate.

12. Meeting Evaluation.

Mayor McMillan asked for comments about the meeting, and Council Members thought the meeting went well.

13. Adjournment.

The meeting adjourned at 7:30 p.m.



Julie McMillan, Mayor

ATTEST:



Cyndie Martel, Town Clerk