



AGENDA

Regular Meeting of the Ross Town Council

Thursday, July 13, 2023

Town Hall

31 Sir Francis Drake Boulevard

Ross, CA 94957

The meeting will be held in person. Additionally, the Open Session beginning at 6:00 p.m. will be televised live on Zoom. Members of the public have the option of participating in-person or remotely via Zoom.

Zoom Webinar: <https://us02web.zoom.us/j/86977621743>

Webinar ID: 869 7762 1743# or Call-in Number: +1 (669) 900-9128

Submit public comment by:

1. Emailing cmartel@townofross.org prior to 4:00 P.M. the day before the meeting.
2. Attend the meeting in person and provide public comment.
3. If participating remotely, during the public comment portion of the Open Session select the "Raise Hand" icon in the Zoom meeting or press *9 if calling into the meeting.

1. 5:00 pm. Call to Order.

2. Posting of agenda/changes to agenda.

3. Closed Session.

CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

Initiation of litigation pursuant to Government Code Section 54956.9(d)(4): (one potential case)

4. 6:00 p.m. Open Session. Council will return to open session and announce actions taken, if any.

5. Open Time for Public Expression.

Limited to three minutes per speaker on items not on agenda.

6. Town Council recognition of Beach Kuhl for his service as Mayor. (Mayor)

7. Mayor's Report.



Agenda Packet available online by clicking [here](#).

8. Council Committee & Liaison Reports.

9. Staff & Community Reports.

a. Town Manager

b. Ross Property Owners Association

10. Consent Agenda.

The following items will be considered in a single motion, unless removed from the consent agenda:

a. Minutes: Regular Meeting 6/15/23 [📄](#); Special Meeting 6/15/23 [📄](#)

b. Demands. (Johnson) [📄](#)

c. Town Council consideration to authorize the Town Manager to execute a funding agreement (number A-FY23-03) with the Transportation Authority of Marin (TAM) and all Cities and Towns in Marin County establishing a long-term fee structure to support the essential functions of TAM. (Simonitch) [📄](#)

d. Town Council consideration and approval of the requested extension of time limits of construction at 2 Bellagio Road by 75 days. (Robbe) [📄](#)

End of Consent Agenda.

11. Public Hearings on Planning Projects – Part 1.

Public hearings are required for the following planning applications. Staff anticipates that these items may be acted upon quickly with no oral staff report, Council discussion, or public comment. If discussion or public comment is requested, the Council may consider the item later in the agenda.

a. 18 Canyon Road, Design Review, Hillside Lot Permit and Nonconformity Permit, and Town Council consideration of Resolution 2326 (Lopez-Vega) [📄](#)

Debra Pell, 18 Canyon Road, A.P. No. 072-031-55, Zoning R-1: B-5A, General Plan: VL (Very Low Density), Flood Zone: X unshaded (Minimal Risk)

Project Summary: The applicant requests approval for Design Review, Hillside Lot Permit, and a Nonconformity Permit. The project proposes to remodel and renovate the existing nonconforming single-family home. The project includes conversion of a portion of the existing single-family home (434 square foot) into a new 731 square foot Accessory Dwelling Unit (ADU). The ADU meets all of the requirements for

ministerial approval and is not part of the Design Review process. The project proposes to transfer the 434 square-feet of the existing single-family home utilizing Section 18.42.065 (b). The 434 square-foot addition is proposed on the lower level of the home. A portion of the lower-level addition encroaches into the side yard setback; therefore, the nonconformity permit is required.

b. 4 Chestnut Avenue, Design Review, Hillside Lot Permit and a Variance and Town Council consideration of Resolution 2327. (Lopez-Vega) [📄](#)

Craig and Haley Grevelding, 4 Chestnut Avenue, A.P. No. 073-301-18, Zoning R-1: B-10, General Plan: ML (Medium Low Density), Flood Zone: X unshaded (Minimal Risk)

Project Summary: The applicant requests approval for Design Review, Hillside Lot Permit, and a Variance. The project is requesting to remove and replace the existing failing rock retaining walls with new concrete retaining walls and to replace the concrete patio at the pool with artificial turf. The project also plans to relocate the pool equipment to the existing shed. The project is also requesting a new outdoor kitchen in the side yard setback. A Variance is requested to allow for the construction of a new outdoor kitchen and construction of a new concrete wall over 48" within the side yard setbacks. The lot is a narrow rectangular shape lot and includes nonconforming setbacks, which makes it difficult to construct new improvements compliant with the minimum required yard setback.

End of Public Hearings on Planning Projects – Part 1.

Administrative Agenda.

12. Town Council consideration and adoption of Resolution 2325 approving the Town of Ross Storm Drain Condition Assessment and Capital Improvement Master Plan. (Simonitch) [📄](#)
13. Town Council to receive the Public Works Director's presentation of the 2023 Town of Ross Tree Inventory and Management Plan (Tree Management Plan) and approve the Tree Management Plan. (Simonitch) [📄](#)
14. Town Council approval of appointment of members to Town Council Committees for FY 2023-24. (Mayor) [📄](#)

End of Administrative Agenda.

Public Hearings on Planning Projects – Part II.

15. There are no planning projects for public hearing Part II.

End of Public Hearings on Planning Projects – Part II.

- 16. No Action Items: (Mayor)**
- a. Council correspondence**
 - b. Future Council items**

17. Adjournment.

If any of the matters discussed above are challenged in court, you may be limited to raising only those issues you or someone else raised at any public hearing described on this notice or in written correspondence delivered at, or prior to, the Council meeting at which this matter will be heard. (Government Code Section 65009). In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Manager at (415) 453-1453, extension 107 or (415) 453-1950 (Fax). Notification at least 48 hours prior to the meeting will enable the town to make reasonable accommodation to help insure accessibility to this meeting.