

## **AGENDA**

# Regular Meeting of the Ross Town Council Thursday, May 11, 2023

# Town Hall 31 Sir Francis Drake Boulevard Ross, CA 94957

The meeting will be held in person. Additionally, the Open Session beginning at 6:00 p.m. will be televised live on Zoom. Members of the public have the option of participating in-person or remotely via Zoom.

Zoom Webinar: <a href="https://us02web.zoom.us/j/86977621743">https://us02web.zoom.us/j/86977621743</a>
Webinar ID: 869 7762 1743# or Call-in Number: +1 (669) 900-9128

#### Submit public comment by:

- 1. Emailing <a href="mailto:cmartel@townofross.org">cmartel@townofross.org</a> prior to 4:00 P.M. the day before the meeting.
- 2. Attend the meeting in person and provide public comment.
- 3. If participating remotely, during the public comment portion of the Open Session select the "Raise Hand" icon in the Zoom meeting or press \*9 if calling into the meeting.

- 1. 6 pm. Call to Order.
- 2. Posting of agenda/changes to agenda.
- 3. Open Time for Public Expression.

Limited to three minutes per speaker on items not on agenda.

- 4. Recognition of Christine Adams by Chief Pata for 12 years of extraordinary service to the Ross community.
- 5. Proclamation in support of National Gun Violence Awareness Day.
- 6. Mayor's Report.
- 7. Council Committee & Liaison Reports.

Reports available online here.

- 8. Staff & Community Reports.
  - a. Town Manager
  - b. Ross Property Owners Association
- 9. Consent Agenda.

The following items will be considered in a single motion, unless removed from the consent agenda:

- a. Minutes: 4/13/23 💻
- b. Demands. (Johnson) 💻
- c. Town Council to authorize Town Manager to execute a Consultant Services

  Agreement with Elizabeth Ford for accounting and bookkeeping services for a
  two-year term July 1, 2023 through June 30, 2025 in a total amount not to exceed
  \$160,000. (Johnson)
- d. Town Council adoption of Resolution No. 2301 appropriating Road Repair and Accountability Act (SB 1) funding to the FY 2023-24 Annual Operating Budget for Fiscal Year (FY) 2022-23, estimated as of January 2023 to be \$57,722, into the Gas Tax Fund to fund portions of various pavement rehabilitation projects for the FY 2023-24 Roadway fund budget, and adopting the list of projects to be funded by SB1 in FY 2023-24. (Simonitch)
- e. Town Council to authorize the Town Manager to execute the Second Amendment to a Master Consultant Services Agreement with CSG Consultants, Inc. for Building Plan Review and Inspection Services. (Markwick)
- f. Town Council adoption of Resolution No. 2307 approving the Police Chief Employment Agreement between the Town of Ross and Raffaello Pata for the period May 11, 2023 through May 31, 2026 and amending salary schedule. (Johnson)
- g. Town Council to authorize Town Manager to pay Ross Valley Fire Department \$66,300 for fire fuel reduction services conducted in the Fall 2022. (Johnson)
- h. Town Council review and acceptance of the FY 2022-2023 Third Quarter, ninemonth, Financial Summary Report. (Johnson)
- i. Town Council review and acceptance of the Investment Report for the Nine Month Period ended March 31, 2023. (Johnson)

j.	Town Council adoption of Resolution 2305 confirming the Ross Valley Paramedia
	Authority tax for the 2023-2024 Fiscal Year. (Johnson)

#### k. Town Council to:

- Authorize the Town Manager to execute an amendment to the 1996 Revised Hazardous and Solid Waste Joint Powers Agreement with the County of Marin; and
- 2. Designate the Town Manager as the Town's representative to the JPA Board and the Planning & Building Director as the alternate. (Johnson) <u>—</u>
- I. Town Council review and acceptance of the information provided in the Housing Element Annual Progress Report (APR) for 2022 to be submitted to the Governor's Office of Planning and Research (OPR) and to the State Department of Housing and Community Development (HCD). (Markwick)
- m. Town Council adoption of Resolution 2308 approving the application for grant funds from the State Department of Parks and Recreation "Recreational Trails Program" for the Natalie Coffin Greene Park Pedestrian Bridge Replacement Project. (Simonitch)

#### **End of Consent Agenda.**

### 10. Public Hearings on Planning Projects – Part 1.

Public hearings are required for the following planning applications. Staff anticipates that these items may be acted upon quickly with no oral staff report, Council discussion, or public comment. If discussion or public comment is requested, the Council may consider the item later in the agenda.

a. 74 Baywood Avenue, Design Review, Hillside Lot Permit, an ADU permit and a Variance and Town Council consideration of Resolution 2302 (Lopez-Vega) — Michael and Renad Cieplinski, 74 Baywood Avenue, A.P. No. 072-131-10, Zoning R-1: B-5A, General Plan: VL (Very Low Density), Flood Zone: X (Moderate Risk)

**Project Summary:** The applicant requests approval for Design Review, Hillside Lot Permit, an ADU permit, and a Variance. The project includes a new front yard fence and remodeling and renovating the existing single-family home. The project proposes to construct a 1,000 SF Accessory Dwelling Unit (ADU) which requires an ADU Permit. The Variance is required to exceed the allowable floor area and lot coverage. A Variance is also required to construct of a new pool within the side yard setback. New landscaping and hardscape is also being proposed throughout the property.

b. 15 Makin Grade, Design Review, Nonconformity Permit and a Hillside Lot Permit and Town Council consideration of Resolution 2303 (Lopez-Vega) —
Cameron and Dave Rivinus, 15 Maken Grade, A.P. No. 072-101-25, Zoning: R-1: B-5A, General Plan: VL (Very Low Density), Flood Zone: X (Moderate Risk).

**Project Summary:** The applicant requests approval for Design Review, Hillside Lot Permit, and a Nonconformity Permit. The project is requesting to improve an aging lot with a new pool, landscaping improvements, and remodel the existing nonconforming guest house. New landscaping includes trees, shrubs, and a new rectangular shaped pool to replace the existing oval pool. The project also proposes to add 405 square feet of floor area to the existing guest house by converting the basement into a gym and bathroom.

End of Public Hearings on Planning Projects – Part 1.

## Administrative Agenda.

- 11. Town Council adoption of Resolution 2306 a statement of unity against antisemitic messages and all forms of hate speech. (Johnson)
- 12. Town Council to provide feedback on the overview of comments from the California Department of Housing and Community Development (HCD) on the Draft Town of Ross 2023-2031 Housing Element. (Markwick)
- 13. Town Council introduction of an ordinance amending Title 6 of the Ross Municipal Code regarding Reusable Foodware and schedule consideration of adoption of ordinance for June 15, 2023. (Markwick) ...
- 14. Town Council consideration whether to regulate short-term residential rentals and provide policy guidance to staff on what actions should be taken, if any. (Markwick)
- 15. Councilmembers McMillan and Robbins recommend that the Town Council direct staff to prepare and return to the Town Council for review and action the necessary documents to place a measure on the November 7, 2023 ballot that would renew the public safety parcel tax. (Johnson)

End of Administrative Agenda.

Public Hearings on Planning Projects – Part II.

16. 63 Laurel Grove, Design Review, Hillside Lot Permit and a Variance and Town Council consideration of Resolution 2304 (Lopez-Vega) 

Joshua Schiller, 63 Laurel Grove, A.P. No. 072-131-33, Zoning: R-1: B-A, General Plan: VL (Very Low Density), Flood Zone: X (Moderate Risk)

**Project Summary:** The applicant requests approval for Design Review, Hillside Lot Permit, and a Variance. The project is requesting construction of a new 588 square foot carport that includes a green roof and a 9-foot retaining wall. The project also includes converting the pool cabana basement into a gym and home office adding 708 square feet of floor area in the existing basement space. A new deck is proposed outside the newly conditioned space. Variances are requested to exceed the allowable floor area by 1,296 square feet, construct the new carport within the side yard setback, and construct a 9-foot retaining wall.

## End of Public Hearings on Planning Projects – Part II.

- 17. No Action Items: (Mayor)
  - a. Council correspondence
  - b. Future Council items

### 18. Adjournment.

If any of the matters discussed above are challenged in court, you may be limited to raising only those issues you or someone else raised at any public hearing described on this notice or in written correspondence delivered at, or prior to, the Council meeting at which this matter will be heard. (Government Code Section 65009). In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Manager at (415) 453-1453, extension 107 or (415) 453-1950 (Fax). Notification at least 48 hours prior to the meeting will enable the town to make reasonable accommodation to help insure accessibility to this meeting.