Agenda Item No. 8b.

Staff Report

Date: March 9, 2023

To: Mayor Kuhl and Councilmembers

From: Christa Johnson, Town Manager

Subject: Approve Demands of February 2023

Recommendation

It is recommended that the Town Council approve the February 2023 demands as part of the Consent Calendar.

Attachments

1. Demands

List of Demands of the Town of Ross for the month of February 2023 presented to the Town Council at their regular meeting on March 9, 2023 for approval.

FUND	**DEMAND NUMBERS**		**AMOUNT**
PAYROLL	See below	$	191,227.17
OPERATING FUND	36137 - 36223 excluding checks below		439,932.56
FACIL & EQUIP FUND	36209		233,230.00
GAS TAX FUND	36135		13,700.00
ROADWAY FUND			-
DRAINAGE FUND	36136, 36161, 36162		11,127.75
PERMIT DEPOSITS	36177, 36189		24,000.00
UNDERGRD UTILITY	36167		2,000.00
Total Outflow (Total payroll, checks, EFTs)		**$**	**915,217.48**

PAYROLL

Check #	**PAYABLE TO**	**2/10/23**	**2/24/23**		**TOTAL PAYROLL**
Direct Deposits & checks	Employees	64,900.03	61,412.16		126,312.19
EFT	Fed Taxes - FWH, FICA, & Med.	28,512.23	26,444.96		54,957.19
EFT	Emply Dev Dept - SWH	4,872.26	4,562.62		9,434.88
EFT	Emply Dev Dept - SUI & ETT	365.01	157.90		522.91
		$ 98,649.53	$ 92,577.64	$ -	$ 191,227.17

OPERATING FUND

Check #	Date	Payee	Amount
EFT	2/1/23	California Public Emp. Retirement Sys. - health	24,974.96
EFT	2/2/23	Pacific Gas & Electric	86.41
EFT	2/3/23	California Public Emp. Retirement Sys.	1,376.96
36137	2/3/23	Cyndie Martel	36.68
36138	2/3/23	Maureen Borthwick	183.88
36139	2/3/23	Colin Albert	320.00
36140	2/3/23	Alhambra	87.44
36141	2/3/23	ATCO Pest Control	5,891.25
36142	2/3/23	C.L.E.A.	135.00
36143	2/3/23	Eide Bailly LLP - auditors	26,000.00
36144	2/3/23	Susan Ezra	73.50
36145	2/3/23	Fara's Auto Inc.	966.97
36146	2/3/23	Elizabeth Ford - accountant	8,965.50
36147	2/3/23	Jackson's	68.75
36148	2/3/23	Kentfield School District	1,525.00
36149	2/3/23	League of California Cities	1,743.00
36150	2/3/23	Marin County Tax Collector	744.98
36151	2/3/23	Marin Municipal Water District	881.81
36152	2/3/23	Pacific Gas & Electric	816.70
36153	2/3/23	Ross School District	4,747.60
36154	2/3/23	Ross Valley Fire Department - fire fees	8,249.02
36155	2/3/23	Think Fink Consulting	4,000.00
36156	2/3/23	U.S. Bank Equipment Finance	1,329.87
36157	2/3/23	Verizon	264.78
EFT	2/6/23	Wells Fargo	30.00
EFT	2/7/23	WEX Bank	891.63
EFT	2/8/23	CalPERS 457 Program	4,489.00
EFT	2/8/23	California Public Emp. Retirement Sys.	6,379.32
EFT	2/8/23	California Public Emp. Retirement Sys.	2,641.96
EFT	2/8/23	California Public Emp. Retirement Sys.	3,453.58
EFT	2/8/23	California Public Emp. Retirement Sys.	4,845.12
EFT	2/10/23	Paychex, Inc.	160.00
36158	2/13/23	Kiara Ortiz	5.59
36159	2/13/23	Sandrick Jackson	58.58
36160	2/13/23	Maureen Borthwick	916.75
EFT	2/13/23	Pacific Gas & Electric	908.22
EFT	2/13/23	Pacific Gas & Electric	1,312.77
EFT	2/13/23	WEX Bank	340.35
EFT	2/13/23	Cardknox Development Inc.	2.50
EFT	2/13/23	Pacific Gas & Electric	3.51
EFT	2/13/23	Pacific Gas & Electric	136.22
EFT	2/14/23	Wells Fargo	15.00
36163	2/14/23	All Autos, Inc.	108.44
36164	2/14/23	American Messaging	13.42
36165	2/14/23	American Solutions for Business	422.79
36166	2/14/23	Burkell Plumbing, Inc.	895.00
36168	2/14/23	Dyett & Bhatia - housing element study	17,464.75
36169	2/14/23	FireMaster Dept. 1019	681.04
36170	2/14/23	Ed Gurka	95.00
36171	2/14/23	HdL Software, LLC	150.00
36172	2/14/23	Chelsea Marie Hill	1,807.40
36173	2/14/23	Jackson's	120.47
36174	2/14/23	LC Action Police Supply, LTD	282.30
36175	2/14/23	Marin Sanitary Service - street sweeping	4,000.00
36176	2/14/23	W-Trans	540.00

OPERATING FUND

Check #	Date	Payee	Amount
36178	2/14/23	Home Depot Credit Services	43.57
36179	2/14/23	Burke, Williams & Sorensen, LLP	9,675.00
36180	2/14/23	IDT Inc.	350.00
36181	2/14/23	League of California Cities	350.00
36182	2/14/23	Marin IT, Inc.	400.00
36183	2/14/23	Pacific Gas & Electric	660.70
36184	2/14/23	Pacific Mobile Structures, Inc.	1,322.82
36185	2/14/23	Cagwin & Dorward	3,139.00
36186	2/14/23	Fraser Investigations & Consulting	1,981.65
36187	2/14/23	LC Action Police Supply, LTD	318.60
36188	2/14/23	To The Point Polygraph, Inc.	325.00
EFT	2/16/23	Payroll Resource Group/PRG	85.00
EFT	2/22/23	Optum Financial	5.55
DM	2/24/23	Wells Fargo	12.00
EFT	2/24/23	California Public Emp. Retirement Sys.	2,641.96
EFT	2/24/23	California Public Emp. Retirement Sys.	3,429.32
EFT	2/24/23	CalPERS 457 Program	3,789.00
EFT	2/24/23	California Public Emp. Retirement Sys.	4,838.48
EFT	2/24/23	California Public Emp. Retirement Sys.	24,670.99
EFT	2/24/23	California Public Emp. Retirement Sys.	6,302.56
EFT	2/24/23	Paychex, Inc.	153.60
36190	2/27/23	John Adams	278.65
36191	2/27/23	Christa Johnson	297.59
36192	2/27/23	Maureen Borthwick	3,227.38
36193	2/27/23	Void	-
36194	2/27/23	American Sanitation Inc.	1,047.68
36195	2/27/23	AT & T	762.95
36196	2/27/23	AT&T Mobility	345.58
36197	2/27/23	Cagwin & Dorward	2,154.00
36198	2/27/23	Critical Reach, Inc.	110.00
36199	2/27/23	CSG Consultants, Inc. - planning services	8,427.10
36200	2/27/23	DC Electric Group, Inc.	164.14
36201	2/27/23	Downing Heating Inc.	539.98
36202	2/27/23	Dunnigan Psychological & Threat	625.00
36007Void	2/23/23	Dyett & Bhatia - void	(21,163.23)
36203	2/27/23	Dyett & Bhatia - reissue	21,163.23
36204	2/27/23	Fara's Auto Inc.	167.62
36205	2/27/23	Greenclean Building Maintenance, Inc.	1,685.00
36206	2/27/23	Lisa Harper	720.00
36207	2/27/23	IDT Inc.	393.75
36208	2/27/23	The Permanente Medical Group Inc.	807.00
36210	2/27/23	Marin County Tax Collector	5.78
36211	2/27/23	Marin County Police Chiefs' Association	400.00
36212	2/27/23	Marin IT, Inc.	880.00
36213	2/27/23	Miller Pacific Engineering Group	2,340.00
36214	2/27/23	Pacific Gas & Electric	713.06
36215	2/27/23	PLAN JPA	365.50
36216	2/27/23	Sonoma County Sheriff's Office	1,280.00
36217	2/27/23	SRJC Foundation	200.00
36218	2/27/23	State of California Dept of Justice	64.00
36219	2/27/23	Sun Life Assurance Co. of Canada	832.24
36220	2/27/23	Staples Credit Plan	54.20
36221	2/27/23	Town of Fairfax - contract police services	4,036.68
36222	2/27/23	Ross Valley Fire Department - March	188,913.58

OPERATING FUND

Check #	Date	Payee	Amount
36223	2/27/23	Delta Dental of California	1,998.98
EFT	2/27/23	Wells Fargo	31.00
EFT	2/27/23	Wells Fargo - credit card - Town Manager	1,633.44
EFT	2/27/23	Wells Fargo - credit card - Recreation	1,526.09
EFT	2/27/23	Wells Fargo - credit card - Police	1,044.74
EFT	2/27/23	Wells Fargo - credit card - Public Works	724.28
		Total Operating Fund	439,932.56

FACILITIES & EQUIPMENT FUND

Check #	Date	Payee	Amount
EFT	2/6/23	Chicago Title Company - Bald Hill acquisition	200,000.00
36209	2/27/23	The KPA Group - facilities master plan	33,230.00
			233,230.00

GAS TAX FUND

Check #	Date	Payee	Amount
36135	2/3/23	Nerviani Paving, Inc.	13,700.00
			13,700.00

ROADWAY FUND

Check #	Date	Payee	
			-

DRAINAGE FUND

Check #	Date	Payee	Amount
36136	2/3/23	Schaaf & Wheeler	822.50
36161	2/13/23	Moe Engineering, Inc.	4,555.25
36162	2/14/23	Hardiman Construction	5,750.00
			11,127.75

PERMIT DEPOSITS

Check #	Date	Payee	Amount
36177	2/14/23	Richard Wilmes & Kathryn Leaf	15,000.00
36189	2/27/23	Caroline and Andrew Weinstein	9,000.00
			24,000.00

UNDERGROUND UTILITY ACCOUNT

Check #	Date	Payee	Amount
36167	2/14/23	CSW/Stuber-Stroeh Engr Group, Inc.	2,000.00
			2,000.00