Agenda Item No. 11b.

Staff Report

Date: January 12, 2023

To: Mayor Kuhl and Councilmembers

From: Christa Johnson, Town Manager

Subject: Approve Demands of December 2022

Recommendation
It is recommended that the Town Council approve the December 2022 demands as part of the Consent Calendar.

Attachments

- Demands

List of Demands of the Town of Ross for the month of December 2022 presented to the Town Council at their regular meeting on January 12, 2023 for approval.

FUND	DEMAND NUMBERS	AMOUNT
PAYROLL	See below	$ 248,299.67
OPERATING FUND	35909, 35910, 35911, 35943, 35947 - 36017 excluding checks below	399,602.40
FACIL & EQUIP FUND	36011	10,560.00
GAS TAX FUND		-
ROADWAY FUND	35969, 35995	9,829.75
DRAINAGE FUND	35946, 35968, 35996, 35997	23,892.61
PERMIT DEPOSITS		-
UNDERGRD UTILITY		-
Total Outflow (Total payroll, checks, EFTs)		**$ 692,184.43**

PAYROLL

Check #	PAYABLE TO	12/2/22	12/16/22	12/30/22	TOTAL PAYROLL
Direct Deposits & checks	Employees	51,834.69	58,208.75	56,514.13	166,557.57
EFT	Fed Taxes - FWH, FICA, & Med.	21,725.66	23,130.97	21,707.85	66,564.48
EFT	Emply Dev Dept - SWH	4,881.69	5,225.89	4,943.75	15,051.33
EFT	Emply Dev Dept - SUI & ETT	10.59	59.29	56.41	126.29
		$ 78,452.63	$ 86,624.90	$ 83,222.14	$ 248,299.67

OPERATING FUND

Check #	Date	Payee	Amount
35909	12/1/22	Delta Dental of California	2,095.77
35910	12/1/22	Pacific Mobile Structures, Inc.	1,104.16
35911	12/1/22	Ross Valley Fire Department	188,913.58
35943	12/1/22	Sun Life Assurance Co. of Canada	849.06
EFT	12/1/22	CalPERS 457 Program	4,038.46
EFT	12/2/22	Paychex, Inc.	148.00
EFT	12/2/22	California Public Emp. Retirement Sys. - health	25,253.71
EFT	12/2/22	Pacific Gas & Electric	77.32
35947	12/5/22	Linda Lopez	33.90
35948	12/5/22	Cyndie Martel	35.00
35949	12/5/22	Alhambra	16.99
35950	12/5/22	American Sanitation Inc.	1,047.68
35951	12/5/22	Bay Alarm Company	200.01
35952	12/5/22	C.L.E.A.	135.00
35953	12/5/22	Enbridgement, Inc. - recreation program	10,608.50
35954	12/5/22	FasTrak Invoice Processing Dept	34.40
35955	12/5/22	Elizabeth Ford - accountant	7,998.00
35956	12/5/22	HdL Software, LLC	75.00
35957	12/5/22	Integra Realty Resources-San Francisco	5,000.00
35958	12/5/22	Jackson's	37.54
35959	12/5/22	Marin County Tax Collector	295.00
35960	12/5/22	Marin IT, Inc.	3,881.11
35961	12/5/22	Holly Salamun	8,116.00
35962	12/5/22	Southern Marin Fire Protection District	204.57
35963	12/5/22	Think Fink Consulting	1,500.00
35964	12/5/22	U.S. Bank Equipment Finance	1,329.87
35965	12/5/22	Verizon	480.92
EFT	12/5/22	ExpertPay	865.38
35966	12/5/22	Pacific Gas & Electric	478.49
35967	12/5/22	Void Check	-
DM	12/6/22	Wells Fargo	15.00
EFT	12/6/22	WEX - PW	321.77
EFT	12/6/22	WEX - PS	971.54
35970	12/12/22	Void Check	-
35971	12/12/22	Void Check	-
35972	12/12/22	Void Check	-
35973	12/12/22	Void Check	-
35974	12/12/22	Julie McMillan	87.98
35975	12/12/22	Eric Robbe	180.00
35976	12/12/22	American Messaging	7.59
35977	12/12/22	ATCO Pest Control	316.25
35978	12/12/22	Bartlett Tree Experts	493.00
35979	12/12/22	BookSmart Pros	165.00
35980	12/12/22	Burke, Williams & Sorensen, LLP	8,000.00
35981	12/12/22	Cagwin & Dorward	3,139.00
35982	12/12/22	Civic Plus LLC	2,800.00
35983	12/12/22	CSG Consultants, Inc.	440.00
35984	12/12/22	Francesca Perez	698.38
35985	12/12/22	Marin Independent Journal	86.08
35986	12/12/22	Marin IT, Inc.	400.00
35987	12/12/22	Marin Sanitary Service - street sweeping	5,000.00
35988	12/12/22	North Bay Bottling	149.00
35989	12/12/22	Purchase Power	301.50
35990	12/12/22	Ross Valley Fire Department - fire inspect fees	8,533.21
35991	12/12/22	SRS Private Investigations	185.00

OPERATING FUND

Check #	Date	Payee	Amount
35992	12/12/22	State Water Resources Control Board	7,067.00
35993	12/12/22	Pacific Gas & Electric	1,866.79
EFT	12/12/22	Cardknox Development Inc.	2.50
EFT	12/12/22	Pacific Gas & Electric	946.84
35994	12/12/22	AT & T	432.36
EFT	12/14/22	Pacific Gas & Electric	94.39
EFT	12/14/22	California Public Emp. Retirement Sys.	6,219.94
EFT	12/14/22	California Public Emp. Retirement Sys.	4,471.97
EFT	12/14/22	California Public Emp. Retirement Sys.	3,478.01
EFT	12/14/22	California Public Emp. Retirement Sys.	718.69
EFT	12/15/22	CalPERS 457 Program	4,038.46
EFT	12/16/22	Paychex, Inc.	154.40
35998	01/01/23	January check	-
35999	12/19/22	Cyndie Martel	114.00
36000	12/19/22	AT & T	179.03
36001	12/19/22	AT&T Mobility	220.65
36002	12/19/22	ATCO Pest Control	425.00
36003	12/19/22	Burkell Plumbing, Inc.	715.00
36004	12/19/22	Department of Justice	64.00
36005	12/19/22	Community Media Center of Marin	1,147.50
36006	12/19/22	CSG Consultants, Inc.	9,099.20
36007	12/19/22	Dyett & Bhatia - housing element study	21,163.23
36008	12/19/22	Susan Ezra	115.50
36009	12/19/22	Greenclean Building Maintenance, Inc.	592.50
36010	12/19/22	Lisa Harper	495.00
36012	12/19/22	Marin IT, Inc.	467.50
36013	12/19/22	Timothy Dana Bowen	2,410.20
36014	12/19/22	Stetson Engineers, Inc.	3,393.00
36015	12/19/22	Jeff Sutherland	3,675.00
36016	12/19/22	Pacific Mobile Structures, Inc.	1,322.82
36017	12/19/22	AT & T	139.35
DM	12/19/22	Wells Fargo	25.00
EFT	12/20/22	Optum Financial	5.55
EFT	12/26/22	California Public Emp. Retirement Sys.	6,246.82
EFT	12/26/22	California Public Emp. Retirement Sys.	4,247.40
EFT	12/26/22	California Public Emp. Retirement Sys.	718.69
EFT	12/26/22	California Public Emp. Retirement Sys.	3,413.93
EFT	12/27/22	CalPERS 457 Program	4,288.46
EFT	12/27/22	Wells Fargo - credit card - Maint. Supervisor	430.76
EFT	12/27/22	Wells Fargo - credit card - Town Manager	3,210.56
EFT	12/27/22	Wells Fargo - credit card - Police Chief	16.23
EFT	12/27/22	Wells Fargo - credit card - Recreation Mgr	1,854.05
EFT	12/27/22	Wells Fargo - credit card - Town Clerk	686.72
EFT	12/28/22	CalPERS 457 Program	250.00
EFT	12/30/22	Pacific Gas & Electric	79.03
EFT	12/30/22	Pacific Gas & Electric	1,601.25
EFT	12/30/22	Paychex, Inc.	154.40
		Total Operating Fund	399,602.40

FACILITIES & EQUIPMENT FUND

Check #	Date	Payee	Amount
36011	12/19/22	The KPA Group - facilities master plan	10,560.00
			10,560.00

GAS TAX FUND

Check #	Date	Payee	Amount
			-

ROADWAY FUND

Check #	Date	Payee	
35969	12/12/22	BKF Engineers - Laurel Grove safe pathway	8,877.25
35995	12/19/22	Moe Engineering, Inc.	952.50
			9,829.75

DRAINAGE FUND

Check #	Date	Payee	Amount
35946	12/5/22	Schaaf & Wheeler - storm drain master plan	6,325.00
35968	12/12/22	Harrison Engineering, Inc. - Bolinas Ave	2,854.50
35996	12/19/22	Harrison Engineering, Inc. - Bolinas Ave	7,790.86
35997	12/19/22	Moe Engineering, Inc.	6,922.25
			23,892.61

PERMIT DEPOSITS

Check #	Date	Payee	Amount
			-

UNDERGROUND UTILITY ACCOUNT

Check #	Date	Payee	Amount
			-