

AGENDA

Regular Meeting of the Ross Town Council on the Special Date of Thursday, June 16, 2022

Town Hall 31 Sir Francis Drake Boulevard Ross. CA 94957

The meeting will be open to the public. Additionally, the Open Session beginning at 6:00 p.m. will be televised live on Zoom. Members of the public have the option of participating in-person or remotely via Zoom. We continue to follow the State of California and the County of Marin's Health Order guidelines and ask that you please not attend in person if you are feeling unwell or exhibiting any symptoms of the Coronavirus. Both Marin County Public Health and California Department of Public Health strongly encourage the use of masks indoors, especially for our residents who are more vulnerable to infection or more at risk of severe outcomes from COVID-19.

Zoom Webinar: https://us02web.zoom.us/j/86018275424 | Webinar ID: 860 1827 5424#

or Call-in Number: +1 (669) 900-9128

Submit public comment by:

- 1. Emailing <u>llopez@townofross.org</u> prior to 4:00 P.M. the day before the meeting.
- 2. Attend the meeting in person and provide public comment.
- 3. If participating remotely, during the public comment portion of the Open Session select the "Raise Hand" icon in the Zoom meeting or press *9 if calling into the meeting.

- 1. 5:30 pm. Call to Order.
- 2. Posting of agenda.
- 3. Open time for matters pertaining to the Closed Session item in Agenda Item 4.
- 4. Closed Session.

Conference with Labor Negotiators

Town representatives: Town Manager & Mark Wilson, Burke, Williams & Sorensen, LLP Employee organization: Ross Police Officers Association

- 5. 6:00 p.m. Open Session. Council will return to open session and announce actions taken, if any.
- 6. Open Time for Public Expression. (5 minutes)
 Limited to three minutes per speaker on items not on agenda.

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- 7. Mayor's Report.
- 8. Council Committee & Liaison Reports. (5 minutes)
- 9. Staff & Community Reports. (5 minutes)
 - a. Town Manager
 - b. Ross Property Owners Association.
- 10. Consent Agenda. (5 minutes)

The following items will be considered in a single motion, unless removed from the consent agenda:

- a. Minutes: 5/12/22 💻
- b. Demands. (Johnson) 💻
- c. Town Council consideration of adoption of Resolution No. 2248 approving the Ross Valley Paramedic Authority tax levy for fiscal year 2022-23. (Johnson)
- d. Town Council consideration of adoption of Resolution No. 2249 approving the regular Council meeting dates and annual Special Council meeting dates for 2023. (Johnson) \square
- e. Town Council consideration of adoption of Resolution No. 2250 Assembly Bill 361 Amending Open Meeting Laws to Expand Teleconference Meeting Options During Proclaimed State of Emergencies. (Stock)
- f. Town Council consideration of adoption of Resolution No. 2251 electing that the Town accepts the Transportation Authority of Marin (TAM) recommendation to opt out of the Marin County Congestion Management Program (CMP) in accordance with State CMP statute as authorized by California Government Code Section 65088.3. (Simonitch)
- g. Town Council authorization and appropriation of funds to purchase an Electric Powered Police Utility Vehicle. (Pata)

End of Consent Agenda.

11. Public Hearings on Planning Projects – Part I.

Public hearings are required for the following planning application. Staff anticipates that this item may be acted upon quickly with no oral staff report, Council discussion, or public comment. If discussion or public comment is requested, the Council may consider the item later in the agenda.

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a. 15 Skyland Way, Design Review, Hill Lot Permit, and Variance, and Town Council consideration of adoption of Resolution No. 2256. (Markwick, 3 minutes) — Horatio LLC, 15 Skyland Way, A.P. No. 072-201-16, Zoning: R-1:B-A; Hillside Lot, General Plan: VL (Very Low Density), Flood Zone: X (Minimal risk area).

Project Summary: The applicant is requesting approval of Design Review and Hillside Lot Permit to construct new first-story and second-story additions to an existing attached garage at the west wing of the existing single-family residence. Variance is required to construct new building additions with a nonconforming south side yard setback for the Hillside Lot.

End of Public Hearings on Planning Projects – Part I.

Administrative Agenda.

- 12. Housing Element Update. (Markwick, 10 minutes) <a>_
- 13. Public Hearing: Town Council consideration of adoption of Resolution No. 2252 adopting the Fiscal Year Ending (FYE) 2023 Budget, setting the Parcel Tax Assessment for FYE 2023, and amending the Town's Salary Schedule; and Town Council consideration of adoption of Resolution No. 2253 making certain findings and determinations in compliance with Section XIII(B) of the GANN Initiative and setting the appropriation limit for FY ending June 30, 2023. (Johnson, 20 minutes)
- 14. Town Council consideration of introduction of Ordinance No. 715, an Ordinance of the Town of Ross adopting a Military Equipment Use Policy per Assembly Bill 481. (Pata, 10 minutes)
- 15. Staff presentation on the condition of various PG&E utility poles on Sir Francis Drake Boulevard and recommendation to authorize the Mayor to send a letter to PG&E requesting a safety evaluation of the utility poles in conformance with CPUC guidelines. (Simonitch, 15 minutes)
- 16. Staff presentation on bicycle and pedestrian safety in Town of Ross and Town Council consideration of potential safety improvement action items. (Simonitch/Pata, 20 minutes) ...
- 17. Update regarding Ross Valley Fire Department's (RVFD) draft Request for Proposals for a Study to Develop Policy Options for the RVFD Board Surrounding Future Leadership/Governance. (Kuhl/Brekhus, 5 minutes)

End of Administrative Agenda.

Public Hearings on Planning Projects – Part II.

18. 3 Willow Hill Road, Design Review, Hillside Lot Permit and Variance, and Town Council consideration of adoption of Resolution No. 2254. (Markwick, 10 minutes) <u>—</u>

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Scott Fletcher, 3 Willow Hill Road, A. P. No. 073-252-13, Zoning: R-1:B-5A; Hillside Lot, General Plan: VL (Very Low Density), Flood Zone: X (Minimal risk area).

Project Summary: The applicant is requesting approval of Design Review and Hillside Lot Permit to construct a new pool and new decks at the back of the existing single-family residential property. Variances are required to construct new building projections with nonconforming side and rear yard setbacks; and to increase nonconforming building area.

19. 5 Ames Avenue, Design Review, Accessory Dwelling Unit Permit and Demolition Permit, and Town Council consideration of adoption of Resolution No. 2255. (Markwick, 30 minutes)

Stephen Swire and Jacqueline Neuwirth-Swire, 5 Ames Avenue, A.P. No. 073-181-19, Zoning: R-1:B-A, General Plan: VL (Very Low Density), Flood Zone: X (Minimal risk area).

Project Summary: The applicant requests approval of Design Review to renovate the exterior of the existing main residence; remodel and expand an existing pool house above an existing garage; construct a new two-story accessory structure containing an accessory dwelling unit at the lower floor and an open-air cabana at the upper floor; construct new front yard fence and gates; and rehabilitate the landscape. Request for Accessory Dwelling Unit (ADU) Permit to construct a new detached accessory dwelling unit is ministerial in nature and subject to administrative approval. Demolition Permit is required to alter more than twenty-five percent of the exterior walls or exterior wall coverings of a residence.

End of Public Hearings on Planning Projects – Part II.

- 20. Election of Mayor. (Mayor, 2 minutes)
- 21. Election of Mayor Pro Tempore. (2 minutes)
- 22. No Action Items: (Mayor, 5 minutes)
 - a. Council correspondence
 - b. Future Council items
- 23. Adjournment.

If any of the matters discussed above are challenged in court, you may be limited to raising only those issues you or someone else raised at any public hearing described on this notice or in written correspondence delivered at, or prior to, the Council meeting at which this matter will be heard. (Government Code Section 65009). In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Manager at (415) 453-1453, extension 107 or (415) 453-1950 (Fax). Notification at least 48 hours prior to the meeting will enable the town to make reasonable accommodation to help insure accessibility to this meeting.