



Agenda Item No. 12b.

Staff Report

Date: December 8, 2022
To: Mayor Kuhl and Councilmembers
From: Christa Johnson, Town Manager
Subject: Approve Demands of November 2022

Recommendation

It is recommended that the Town Council approve the November 2022 demands as part of the Consent Calendar.

Attachments

- Demands

List of Demands of the Town of Ross for the month of November 2022 presented to the Town Council at their regular meeting on December 8, 2022 for approval.

FUND	DEMAND NUMBERS	AMOUNT
PAYROLL	See below	\$ 163,778.57
OPERATING FUND	35808, 35833- 35835, 35859 - 35945 excluding checks below	502,499.45
FACIL & EQUIP FUND		-
GAS TAX FUND		-
ROADWAY FUND	35886, 35887, 35908	14,316.50
DRAINAGE FUND		-
PERMIT DEPOSITS	35885, 35906, 35907	353,380.00
UNDERGRD UTILITY		-
Total Outflow (Total payroll, checks, EFTs)		\$ 1,033,974.52

PAYROLL

Check #	PAYABLE TO	11/4/22	11/18/22	TOTAL PAYROLL
Direct Deposits & checks	Employees	53,762.71	54,528.01	108,290.72
EFT	Fed Taxes - FWH, FICA, & Med.	23,904.33	22,521.33	46,425.66
EFT	Emply Dev Dept - SWH	4,148.23	4,800.59	8,948.82
EFT	Emply Dev Dept - SUI & ETT	54.51	58.86	113.37
		\$ 81,869.78	\$ 81,908.79	\$ 163,778.57

OPERATING FUND

Check #	Date	Payee	Amount
35808	11/1/22	Pacific Mobile Structures, Inc.	1,104.16
35833	11/1/22	Delta Dental of California	1,836.19
35834	11/1/22	Ross Valley Fire Department	188,913.58
35835	11/1/22	Sun Life Assurance Co. of Canada	849.06
EFT	11/1/22	Pacific Gas & Electric	84.16
EFT	11/2/22	California Public Emp. Retirement Sys. - health	23,533.93
EFT	11/3/22	CalPERS 457 Program	4,038.46
EFT	11/3/22	California Public Emp. Retirement Sys.	6,249.03
EFT	11/3/22	California Public Emp. Retirement Sys.	2,972.22
EFT	11/3/22	California Public Emp. Retirement Sys.	4,618.16
EFT	11/3/22	California Public Emp. Retirement Sys.	718.69
EFT	11/4/22	Paychex, Inc.	157.60
EFT	11/4/22	ExpertPay	865.38
35859	11/7/22	Linda Lopez	33.90
35860	11/7/22	Alhambra	102.32
35861	11/7/22	American Fidelity Assurance Company	38.46
35862	11/7/22	American Sanitation Inc.	1,047.68
35863	11/7/22	AT & T	313.69
35864	11/7/22	Department of Conservation	542.94
35865	11/7/22	California Building Standards Comm.	162.00
35866	11/7/22	C.L.E.A.	135.00
35867	11/7/22	DC Electric Group, Inc.	453.24
35868	11/7/22	Charles Ferrando	1,530.00
35869	11/7/22	Elizabeth Ford, Accountant	6,127.50
35870	11/7/22	HdL Software, LLC	180.00
35871	11/7/22	Jackson's	129.95
35872	11/7/22	Marin County Sheriff's Office	20.00
35873	11/7/22	MCCMC	850.00
35874	11/7/22	North Bay Bottling	176.00
35875	11/7/22	Ross Valley Fire Department-fire inspection fees	9,896.77
35876	11/7/22	Santa Rosa Junior College	236.50
35877	11/7/22	SRS Private Investigations	145.00
35878	11/7/22	U.S. Bank Equipment Finance	1,329.87
35879	11/7/22	George Zahorsky - tennis classes	21,091.20
35880	11/7/22	ATCO Pest Control	316.25
35881	11/7/22	Pacific Gas & Electric	408.68
35882	11/7/22	Verizon	43.72
35883	11/7/22	Marin Independent Journal	242.98
35884	11/7/22	Marin IT, Inc.	400.00
EFT	11/8/22	Pacific Gas & Electric	185.74
EFT	11/8/22	WEX - PW	230.94
EFT	11/8/22	WEX - PS	1,158.45
35888	11/14/22	Rebecca Markwick	58.04
35889	11/14/22	Eric Robbe	203.52
35890	11/14/22	Patti Cohn	678.19
35891	11/14/22	California Department of Justice	32.00
35892	11/14/22	Cagwin & Dorward	3,139.00
35893	11/14/22	Susan Ezra	151.20
35894	11/14/22	Ed Gurka	483.75
35895	11/14/22	Chelsea Marie Hill	1,120.00
35896	11/14/22	Home Depot Credit Services	176.48
35897	11/14/22	ICMA Membership	1,200.00
35898	11/14/22	Marin Sanitary Service	4,000.00
35899	11/14/22	R3 Consulting Group - zero waste expenditure	2,697.50

OPERATING FUND

Check #	Date	Payee	Amount
35900	11/14/22	Stetson Engineers, Inc.	4,062.50
35901	11/14/22	Think Fink Consulting - police recruiting	629.32
35902	11/14/22	George Zahorsky	262.20
35903	11/14/22	Purchase Power	301.50
EFT	11/14/22	Pacific Gas & Electric	7.52
35904	11/14/22	AT & T	377.97
35905	11/15/22	Darby R. Jaragosky	145.22
EFT	11/15/22	Cardknox Development Inc.	2.50
EFT	11/17/22	CalPERS 457 Program	4,038.46
EFT	11/17/22	California Public Emp. Retirement Sys.	6,225.80
EFT	11/17/22	California Public Emp. Retirement Sys.	2,979.65
EFT	11/17/22	California Public Emp. Retirement Sys.	4,459.49
EFT	11/17/22	California Public Emp. Retirement Sys.	718.69
DM	11/17/22	Wells Fargo	15.00
EFT	11/18/22	Optum Financial	5.55
EFT	11/18/22	ExpertPay	865.38
EFT	11/18/22	Paychex, Inc.	160.80
35909	12/01/22	December check	-
35910	12/01/22	December check	-
35911	12/01/22	December check	-
35912	11/21/22	Linda Lopez	97.01
35913	11/21/22	American Fidelity Assurance	114.91
35914	11/21/22	AT&T Mobility	249.26
35915	11/21/22	Bartlett Tree Experts	793.00
35916	11/21/22	Bay Alarm Company	200.01
35917	11/21/22	Fara's Auto Inc.	413.01
35918	11/21/22	Lisa Harper	480.00
35919	11/21/22	Marin County Tax Collector	5.78
35920	11/21/22	Marin IT, Inc.	55.00
35921	11/21/22	Ross Valley Fire Department	2,396.43
35922	11/21/22	Underground Service Alert	863.09
35923	11/21/22	AT&T Mobility	220.65
35924	11/21/22	CSG Consultants, Inc. - building plan review	27,055.12
35925	11/21/22	Dyett & Bhatia - housing element study	90,269.88
35926	11/21/22	Interwest Consulting Group, Inc. - planning	4,025.00
35927	11/21/22	The KPA Group	4,195.00
35928	11/21/22	ADVNC Lacrosse, Inc.	3,318.75
35929	11/21/22	Pacific Gas & Electric	383.51
35930	11/28/22	Gretchen Castets	60.00
35931	11/28/22	Academic Chess	3,780.00
35932	11/28/22	Colin Albert	320.00
35933	11/28/22	AT & T	695.66
35934	11/28/22	Burkell Plumbing, Inc.	74.00
35935	11/28/22	Cagwin & Dorward	462.30
35936	11/28/22	DC Electric Group, Inc.	164.14
35937	11/28/22	Greenclean Building Maintenance, Inc.	1,290.00
35938	11/28/22	Ed Gurka	301.25
35939	11/28/22	Ian McAvoy - recreation STEM with LEGO	3,501.00
35940	11/28/22	Pacific Gas & Electric	786.10
35941	11/28/22	Holly Salamun	4,024.00
35942	11/28/22	Steven Teijein Jr. - recreation skateboard class	2,138.50
35943	12/01/22	December check	-
35944	11/28/22	Marin Municipal Water District	2,401.31

OPERATING FUND

Check #	Date	Payee	Amount
EFT	11/28/22	Wells Fargo - credit card - Maint. Supervisor	152.74
EFT	11/28/22	Wells Fargo - credit card - Town Manager	558.80
EFT	11/28/22	Wells Fargo - credit card - Police Chief	357.77
EFT	11/28/22	Wells Fargo - credit card - Recreation Mgr	6,342.87
EFT	11/28/22	Wells Fargo - credit card - Town Clerk	1,005.32
35945	11/28/22	Staples Business Credit	657.46
EFT	11/30/22	California Public Emp. Retirement Sys.	6,249.03
EFT	11/30/22	California Public Emp. Retirement Sys.	4,219.14
EFT	11/30/22	California Public Emp. Retirement Sys.	2,927.31
EFT	11/30/22	California Public Emp. Retirement Sys.	718.69
EFT	11/30/22	Pacific Gas & Electric	1,510.02
Total Operating Fund			<u>502,499.45</u>

FACILITIES & EQUIPMENT FUND

Check #	Date	Payee	Amount
			<u>-</u>

GAS TAX FUND

Check #	Date	Payee	Amount
			<u>-</u>

ROADWAY FUND

Check #	Date	Payee	Amount
35886	11/14/22	BKF Engineers - Laurel Grove safe pathway	1,816.50
35887	11/14/22	First American - Laurel Grove title	500.00
35908	11/21/22	First American - Laurel Grove title	12,000.00
			<u>14,316.50</u>

DRAINAGE FUND

Check #	Date	Payee	Amount
			<u>-</u>

PERMIT DEPOSITS

Check #	Date	Payee	Amount
35885	11/14/22	Sabuy LLC	337,000.00
35906	11/21/22	Gilbert & Kelly Fleitas	11,880.00
35907	11/21/22	Peter Costello	4,500.00
			<u>353,380.00</u>

UNDERGROUND UTILITY ACCOUNT

Check #	Date	Payee	Amount
			<u>-</u>