



AGENDA

Regular Meeting of the Ross Town Council

Thursday, September 8, 2022

Town Hall

31 Sir Francis Drake Boulevard

Ross, CA 94957

The meeting will be open to the public. Members of the public have the option of participating in-person or remotely via Zoom. We continue to follow the State of California and the County of Marin's Health Order guidelines and ask that you please not attend in person if you are feeling unwell or exhibiting any symptoms of the Coronavirus. Both Marin County Public Health and California Department of Public Health strongly encourage the use of masks indoors, especially for our residents who are more vulnerable to infection or more at risk of severe outcomes from COVID-19.

Zoom Webinar: <https://us02web.zoom.us/j/86018275424> | Webinar ID: 860 1827 5424#
or Call-in Number: +1 (669) 900-9128

Submit public comment by:

1. Emailing llopez@townofross.org prior to 4:00 P.M. the day before the meeting.
2. Attend the meeting in person and provide public comment.
3. If participating remotely, during the public comment portion of the Open Session select the "Raise Hand" icon in the Zoom meeting or press *9 if calling into the meeting.

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1. **6:00 pm. Call to Order.**
 2. **Posting of agenda.**
 3. **Open Time for Public Expression. (5 minutes)**
Limited to three minutes per speaker on items not on agenda.
 4. **Mayor's Report.**
 5. **Council Committee & Liaison Reports. (5 minutes)**
 6. **Staff & Community Reports. (20 minutes)**
 - a. **Town Manager**
 - b. **Ross Property Owners Association.**

7. Consent Agenda. (5 minutes)

The following items will be considered in a single motion, unless removed from the consent agenda:

- a. **Minutes: 8/11/22** [!\[\]\(31b03e46ee8a80a1f1467b8c03bd76e8_img.jpg\)](#)
- b. **Demands. (Johnson)** [!\[\]\(7d9665ff04f9d2270c38081c6215a724_img.jpg\)](#)
- c. **Town Council consideration of adoption of Resolution No. 2265 Assembly Bill 361 Amending Open Meeting Laws to Expand Teleconference Meeting Options During Proclaimed State of Emergencies. (Stock)** [!\[\]\(7cea648fec4dfc1e99934873e9173b69_img.jpg\)](#)
- d. **Town Council response to Marin County Civil Grand Jury Report released June 24, 2022 entitled “Affordable Housing: Time for Collaboration in Marin”. (Johnson)** [!\[\]\(48ceb66414885cacc3f139b4fa359213_img.jpg\)](#)
- e. **Town Council consideration of adoption of Ordinance No. 717, an Ordinance of the Town of Ross amending Ross Municipal Code Title 17 “Subdivisions” establishing regulations for the subdivision and developments of qualified Senate Bill (SB 9) properties, and amending Title 18 “Zoning” to comply with Senate Bill 9. (Markwick)** [!\[\]\(01a1fc700f38e6e09ee62e6a9c54d804_img.jpg\)](#)
- f. **Town Council consideration of adoption of Resolution No. 2266 updating and amending Town of Ross Conflict of Interest Code and rescinding Resolution No. 2178. (Johnson)** [!\[\]\(833c1865792a2399365d8193854ceab7_img.jpg\)](#)
- g. **Town Council acceptance of Financial Summary Report for the Twelve-Month Period ended June 30, 2022. (Johnson)** [!\[\]\(5b4802b5ab32e2afe0a3214e088c55e2_img.jpg\)](#)
- h. **Town Council consideration of adoption of Resolution No. 2271 to amend the Town’s Salary Schedule adding Assistant Planner Classification. (Johnson)** [!\[\]\(c1a72aaa635814897c20812b2e4c560c_img.jpg\)](#)

End of Consent Agenda.

8. Public Hearings on Planning Projects – Part I.

Public hearings are required for the following planning application. Staff anticipates that this item may be acted upon quickly with no oral staff report, Council discussion, or public comment. If discussion or public comment is requested, the Council may consider the item later in the agenda.

a. 19 Redwood Drive, Variance and Town Council consideration of adoption of Resolution No. 2268. (Markwick, 3 minutes) [!\[\]\(645d49f191f071ee4108de96860343e6_img.jpg\)](#)

Michael Lind, 19 Redwood Drive, A.P. No. 073-272-04, Zoning: R-1:B-7.5, General Plan: ML (Medium Low Density), Flood Zone: AE (High Risk).

Project Summary: The applicant requests approval of a Variance to expand an existing non-conforming deck located off the residence. The Variance is required because the deck expansion would encroach into the side yard setback.

End of Public Hearings on Planning Projects – Part I.

Administrative Agenda.

9. **Housing Element Presentation and Update. (Markwick, 60 minutes)** [!\[\]\(0551a83d441798e532995956b603f604_img.jpg\)](#)
10. **Ross Recreation Update. (Castets, 10 minutes)**
11. **Town Council consideration of a Proposal to Allow a Food Truck to be Parked and Operating in front of 3 Ross Common for a One Month Trial Period. (Markwick, 15 minutes)** [!\[\]\(54ee180c0037b66a36ce2219a481afde_img.jpg\)](#)
12. **Update regarding Ross Valley Fire Department's (RVFD) Study to Develop Policy Options for the RVFD Board Surrounding Future Leadership/Governance. (Kuhl/Brekhus, 5 minutes)**

End of Administrative Agenda.

Public Hearings on Planning Projects – Part II.

13. **189 Lagunitas Road, Design Review and Town Council consideration of adoption of Resolution No. 2267. (Markwick, 15 minutes)** [!\[\]\(79de0df6c6ddd2d4eb74f1cc5f48ec50_img.jpg\)](#)
Jennifer and Jeffrey Bogan, 189 Lagunitas Road, A.P. No. 073-211-38, Zoning: R-1:B-A, General Plan: VL (Very Low Density), Flood Zone: X (Moderate Risk).

Project Summary: The applicant requests approval of Design Review for renovation of the exterior of the existing house; relocation of a basement ADU to above the existing garage; construction of a horizontal addition to the existing house, new fences, a pool and spa, and outdoor lounge areas; and modifications to existing landscaping

14. **24 Allen Avenue, Design Review and Variance, and Town Council consideration of adoption of Resolution No. 2269. (Markwick, 20 minutes)** [!\[\]\(e492b5d52ab457a7a3c2826c4091dfee_img.jpg\)](#)
Warren and Robyn Luhning, 24 Allen Avenue, A.P. No. 073-261-38, Zoning: R-1:B-7.5, General Plan: ML (Medium Low Density), Flood Zone: AE (High Risk).

Project Summary: The applicant requests approval of Design Review to remodel and relocate an existing deck; construct a new in-ground pool and patio; and install new landscaping. A Variance is required to allow the proposed renovation and new construction to deviate from setback standards. The lot has an approved permit for an Accessory Dwelling Unit (ADU) that is not part of the proposed project.

15. **2 De Witt Drive, Demolition, Design Review and Accessory Dwelling Unit, and Town Council consideration of adoption of Resolution No. 2270. (Markwick, 20 minutes)** [!\[\]\(d27edc55493507da2f9b8c7a52b3b96f_img.jpg\)](#)
Tom and Linda Coates, 2 De Witt Drive, A.P. No. 073-201-09, Zoning: R-1:B-A, General Plan: VL (Very Low Density), Flood Zone: AE (High Risk).

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Project Summary: The applicant requests approval of Demolition and Design Review to demolish the existing two-story single-family home, detached garage, cabana, and tennis court. The project proposes to construct a new two-story single-family home, detached garage, pool house and Accessory Dwelling Unit (ADU). The project also proposes new landscaping and hardscape throughout the property, including a new driveway, walkway, pool, and bocce courts.

End of Public Hearings on Planning Projects – Part II.

16. No Action Items: (Mayor, 5 minutes)

- a. Council correspondence**
- b. Future Council items**

17. Adjournment.

If any of the matters discussed above are challenged in court, you may be limited to raising only those issues you or someone else raised at any public hearing described on this notice or in written correspondence delivered at, or prior to, the Council meeting at which this matter will be heard. (Government Code Section 65009). In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Manager at (415) 453-1453, extension 107 or (415) 453-1950 (Fax). Notification at least 48 hours prior to the meeting will enable the town to make reasonable accommodation to help insure accessibility to this meeting.