TOWN OF ROSS

**Agenda Item No. 7b.**

## Staff Report

**Date:** September 8, 2022

**To:** Mayor Kuhl and Councilmembers

**From:** Christa Johnson, Town Manager

**Subject:** Approve Demands of August 2022

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**Recommendation**

It is recommended that the Town Council approve the August 2022 demands as part of the Consent Calendar.

**Attachments**

- Demands

List of Demands of the Town of Ross for the month of August 2022 presented to the Town Council at their regular meeting on September 8, 2022 for approval.

| FUND | DEMAND NUMBERS | AMOUNT |
|---|---|---|
| PAYROLL | See below | $ 156,887.88 |
| OPERATING FUND | 35569, 35572, 35595, 35600 - 35685 excluding checks below | 512,623.51 |
| FACIL & EQUIP FUND | 35665 | 172,031.40 |
| GAS TAX FUND | | - |
| ROADWAY FUND | 35599, 35638 | 25,356.09 |
| DRAINAGE FUND | 35671 | 1,371.00 |
| PERMIT DEPOSITS | 35598, 35637. 35650, 35669, 35670 | 30,700.00 |
| UNDERGRD UTILITY | | - |
| **Total Outflow (Total payroll, checks, EFTs)** | | **$ 898,969.88** |

## PAYROLL

| Check # | PAYABLE TO | 8/12/22 | 8/26/22 | | TOTAL PAYROLL |
|---|---|---|---|---|---|
| Direct Deposits & checks | Employees | 52,591.22 | 47,976.40 | | 100,567.62 |
| EFT | Fed Taxes - FWH, FICA, & Med. | 24,049.92 | 23,072.07 | | 47,121.99 |
| EFT | Emply Dev Dept - SWH | 4,590.29 | 4,546.16 | | 9,136.45 |
| EFT | Emply Dev Dept - SUI & ETT | 52.76 | 9.06 | | 61.82 |
| | | $ 81,284.19 | $ 75,603.69 | $ - | $ 156,887.88 |

OPERATING FUND

| Check # | Date | Payee | Amount |
|---|---|---|---|
| 35569 | 8/1/22 | Pacific Mobile Structures, Inc. | 1,101.62 |
| 35572 | 8/1/22 | Ross Valley Fire Department | 190,457.74 |
| 35595 | 8/1/22 | Sun Life Assurance Co. of Canada | 816.49 |
| EFT | 8/1/22 | Pacific Gas & Electric | 3,387.51 |
| EFT | 8/2/22 | Pacific Gas & Electric | 87.59 |
| EFT | 8/4/22 | California Public Emp. Retirement Sys. - health | 23,533.93 |
| EFT | 8/4/22 | ExpertPay | 865.38 |
| 35600 | 8/8/22 | Sandrick Jackson | 323.64 |
| 35601 | 8/8/22 | Christa Johnson | 165.69 |
| 35602 | 8/8/22 | American Fidelity Assurance Company | 38.46 |
| 35603 | 8/8/22 | ATCO Pest Control | 316.25 |
| 35604 | 8/8/22 | Burkell Plumbing, Inc. | 550.00 |
| 35605 | 8/8/22 | Cagwin & Dorward | 3,159.40 |
| 35606 | 8/8/22 | C.L.E.A. | 135.00 |
| 35607 | 8/8/22 | Elizabeth Ford - Accountant | 6,546.75 |
| 35608 | 8/8/22 | City of Foster City | 1,040.00 |
| 35609 | 8/8/22 | Greenclean Building Maintenance, Inc. | 1,290.00 |
| 35610 | 8/8/22 | Hagel Supply Co. | 223.26 |
| 35611 | 8/8/22 | HdL Software, LLC | 150.00 |
| 35612 | 8/8/22 | Home Depot Credit Services | 43.12 |
| 35613 | 8/8/22 | Danielle Levy | 2,205.00 |
| 35614 | 8/8/22 | County of Marin/CALSLA | 315.00 |
| 35615 | 8/8/22 | Department of Public Works | 114.71 |
| 35616 | 8/8/22 | Marin Independent Journal | 347.82 |
| 35617 | 8/8/22 | Marin IT, Inc. | 1,721.50 |
| 35618 | 8/8/22 | Brittany Pattner - class refund | 360.00 |
| 35619 | 8/8/22 | PLAN JPA - annual liability & property insurance | 114,589.00 |
| 35620 | 8/8/22 | Priority 1 Public Safety Equipment | 881.92 |
| 35621 | 8/8/22 | Ross Valley Fire Department - fire inspect fees | 1,043.61 |
| 35622 | 8/8/22 | Holly Salamun | 11,004.00 |
| 35623 | 8/8/22 | Staples Business Credit | 412.48 |
| 35624 | 8/8/22 | Verizon | 265.44 |
| 35625 | 8/8/22 | AT&T Mobility | 165.98 |
| 35626 | 8/8/22 | DC Electric Group, Inc. | 2,910.00 |
| 35627 | 8/8/22 | Pitney Bowes Global Financial Svcs LLC | 179.12 |
| 35628 | 8/8/22 | U.S. Bank Equipment Finance - copier | 1,288.21 |
| 35629 | 8/8/22 | United Site Services, Inc. | 1,188.57 |
| 35630 | 8/8/22 | USA of Northern Calif & Nev - underground alert | 338.14 |
| 35631 | 8/8/22 | AT & T | 381.32 |
| 35632 | 8/8/22 | Pacific Gas & Electric | 2,781.53 |
| 35633 | 8/8/22 | AT & T | 249.89 |
| 35634 | 8/8/22 | Marin Municipal Water District | 2,712.55 |
| 35635 | 8/8/22 | RelevantTools.com LLC | 1,837.50 |
| 35636 | 8/8/22 | Linda Lopez | 36.23 |
| EFT | 8/8/22 | WEX - PW | 157.38 |
| EFT | 8/8/22 | WEX - PS | 1,011.87 |
| EFT | 8/9/22 | Pacific Gas & Electric | 101.77 |
| EFT | 8/10/22 | Cardknox Development Inc. | 2.50 |
| EFT | 8/11/22 | California Public Emp. Retirement Sys. | 1,750.00 |
| EFT | 8/11/22 | ExpertPay | 865.38 |
| EFT | 8/11/22 | California Public Emp. Retirement Sys. | 6,249.02 |
| EFT | 8/11/22 | California Public Emp. Retirement Sys. | 1,685.48 |
| EFT | 8/11/22 | California Public Emp. Retirement Sys. | 4,737.71 |
| EFT | 8/11/22 | California Public Emp. Retirement Sys. | 2,677.66 |
| EFT | 8/11/22 | California Public Emp. Retirement Sys. | 718.69 |
| EFT | 8/12/22 | CalPERS 457 Program | 3,588.46 |
| EFT | 8/12/22 | Pacific Gas & Electric | 131.05 |
| EFT | 8/12/22 | Paychex, Inc. | 157.60 |

OPERATING FUND

| Check # | Date | Payee | Amount |
|---|---|---|---|
| 35639 | 8/15/22 | American Fidelity Assurance Company | 38.46 |
| 35640 | 8/15/22 | AT & T | 396.06 |
| 35641 | 8/15/22 | Lisa Harper | 450.00 |
| 35642 | 8/15/22 | Marin IT, Inc. | 400.00 |
| 35643 | 8/15/22 | Marin Sanitary Service | 4,050.00 |
| 35644 | 8/15/22 | Ronald C. Nerviani | 585.00 |
| 35645 | 8/15/22 | Sandrick Jackson | 146.39 |
| 35646 | 8/15/22 | Alhambra | 9.00 |
| 35647 | 8/15/22 | Holly Salamun | 7,380.00 |
| 35648 | 8/15/22 | CA Police Chiefs Association | 200.00 |
| 35649 | 8/15/22 | Marin IT, Inc. | 165.00 |
| EFT | 8/16/22 | Optum Financial | 5.55 |
| 35651 | 8/22/22 | American Fidelity Assurance | 114.91 |
| 35652 | 8/22/22 | American Messaging | 15.26 |
| 35653 | 8/22/22 | Archon Energy Solutions | 260.63 |
| 35654 | 8/22/22 | AT&T Mobility | 221.10 |
| 35655 | 8/22/22 | Backflow Prevention Specialists | 207.12 |
| 35656 | 8/22/22 | CSG Consultants, Inc. - planners | 4,092.32 |
| 35657 | 8/22/22 | Ed Gurka | 547.50 |
| 35658 | 8/22/22 | Jackson's | 38.13 |
| 35659 | 8/22/22 | North Bay Bottling | 90.00 |
| 35660 | 9/01/22 | September check | - |
| 35661 | 9/01/22 | September check | - |
| 35662 | 8/22/22 | Marin County Sheriff's Office | 20.00 |
| 35663 | 8/22/22 | Pacific Gas & Electric | 389.70 |
| 35664 | 8/22/22 | Ross Valley Fire Department - station repairs | 5,933.61 |
| 35666 | 8/22/22 | Delta Dental of California | 1,836.31 |
| EFT | 8/24/22 | California Public Emp. Retirement Sys. | 6,222.75 |
| EFT | 8/24/22 | California Public Emp. Retirement Sys. | 1,685.48 |
| EFT | 8/24/22 | California Public Emp. Retirement Sys. | 718.69 |
| EFT | 8/24/22 | California Public Emp. Retirement Sys. | 2,443.41 |
| EFT | 8/24/22 | California Public Emp. Retirement Sys. | 4,132.41 |
| EFT | 8/25/22 | CalPERS 457 Program | 3,588.46 |
| EFT | 8/25/22 | ExpertPay | 865.38 |
| EFT | 8/26/22 | Paychex, Inc. | 144.80 |
| 35667 | 9/01/22 | September check | - |
| 35668 | 9/01/22 | September check | - |
| EFT | 8/29/22 | Wells Fargo - credit card - recreation | 6,708.24 |
| EFT | 8/29/22 | Wells Fargo - credit card - police | 849.69 |
| EFT | 8/29/22 | Wells Fargo - credit card - public works | 1,299.98 |
| EFT | 8/29/22 | Wells Fargo - credit card | 25.73 |
| EFT | 8/29/22 | Wells Fargo - credit card | 1,390.50 |
| EFT | 8/29/22 | Deluxe - new check supplies | 579.89 |
| 35672 | 8/29/22 | Gretchen Castets | 60.00 |
| 35673 | 8/29/22 | Colin Albert | 320.00 |
| 35674 | 8/29/22 | American Fidelity Assurance Company | 38.46 |
| 35675 | 8/29/22 | Cagwin & Dorward | 3,724.53 |
| 35676 | 8/29/22 | Greenclean Building Maintenance, Inc. | 1,290.00 |
| 35677 | 8/29/22 | Matthew Parfit | 150.00 |
| 35678 | 8/29/22 | Ross School District | 261.86 |
| 35679 | 8/29/22 | Superion LLC - TRAKiT annual credit card maint | 6,725.25 |
| 35680 | 8/29/22 | Staples Business Credit | 673.40 |

**Town of Ross** **List of Demands - August 2022**

OPERATING FUND

| Check # | Date | Payee | Amount |
|---|---|---|---|
| 35681 | 8/29/22 | Marin IT, Inc. | 1,721.50 |
| 35682 | 8/29/22 | Pacific Gas & Electric | 273.79 |
| 35683 | 8/29/22 | HdL Software, LLC | 120.00 |
| 35684 | 8/29/22 | Hinderliter de Llamas & Associates | 450.00 |
| 35685 | 8/29/22 | Superion LLC - TRAKiT annual license fee | 30,186.61 |
| EFT | 8/31/22 | Pacific Gas & Electric | 2,984.73 |
| | | Total Operating Fund | 512,623.51 |

FACILITIES & EQUIPMENT FUND

| Check # | Date | Payee | Amount |
|---|---|---|---|
| 35665 | 8/22/22 | Maggiora & Ghilotti, Inc. - Ross Common restoration | 172,031.40 |
| | | | 172,031.40 |

GAS TAX FUND

| Check # | Date | Payee | Amount |
|---|---|---|---|
| | | | - |
| | | | - |

ROADWAY FUND

| Check # | Date | Payee | Amount |
|---|---|---|---|
| 35599 | 8/8/22 | BKF Engineers - Laurel Grove safe pathway | 12,807.06 |
| 35638 | 8/15/22 | BKF Engineers - Laurel Grove safe pathway | 12,549.03 |
| | | | 25,356.09 |

DRAINAGE FUND

| Check # | Date | Payee | Amount |
|---|---|---|---|
| 35671 | 8/29/22 | Stetson Engineers, Inc. - Winship Bridge | 1,371.00 |
| | | | 1,371.00 |

PERMIT DEPOSITS

| Check # | Date | Payee | Amount |
|---|---|---|---|
| 35598 | 8/8/22 | Nancye Michaelian | 20,400.00 |
| 35143Void | 8/15/22 | Thomas & Deborah Piliero - void - chk date 3/14/22 | (3,750.00) |
| 35637 | 8/15/22 | Thomas & Deborah Piliero | 3,750.00 |
| 35650 | 8/22/22 | Cedar House Construction, Inc. | 4,800.00 |
| 35669 | 8/29/22 | Matthew & Paula Soldo | 5,250.00 |
| 35670 | 8/29/22 | Concolors Enterprises LLC | 250.00 |
| | | | 30,700.00 |

UNDERGROUND UTILITY ACCOUNT

| Check # | Date | Payee | Amount |
|---|---|---|---|
| | | | - |