

November 3, 2014

Ross Town Council
Attn. Linda Lopez

SUBJECT: Ross Winter Sing 2014

Dear Linda,

On behalf of the Ross Auxiliary, I am co-chairing the Ross Winter Sing 2014 event along with Lisa Feton.

We would like to formally request that our event be added to the Town Council's next Agenda. The event schedule is as follows:

Friday, December 5, 2014

4:30 - 4:55 pm Branson Choir

4:55 - 5:00 pm Tree Lighting (Mayor to light the tree-TBD)

5:00 - 6:00 pm Santa Clause appearance via Ross Fire Truck

We will light the same tree as the past three years (please see attached picture). We will also work with Mark Lee from Lee Display West who was our tree lighting vendor from the past two years. To wire the tree they will need to use a 35' cherry picker which will roll on $\frac{3}{4}$ " plywood so not to damage the grass (this was successfully done the past two years). They will wire the tree with warm white LED lights and extend the cord through the tops of adjacent trees down to the power source. The lights will be on a timer where they will be set from 5pm to 10pm from December 5th to January 2nd.

Thank you very much and please feel free to contact me with any questions.

Sincerely,

Cristina Scarborough

Cristina Scarborough
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