

AGENDA REGULAR MEETING of the ROSS TOWN COUNCIL on the SPECIAL DATE OF THURSDAY, JUNE 18, 2020

CORONAVIRUS (COVID-19) ADVISORY NOTICE

Pursuant to Executive Orders No. N-25-20 and N-29-20, the Town of Ross will no longer offer an inperson meeting location for the public to attend, and all Council Members and staff will be teleconferencing into the meeting. To maximize public safety while still maintaining transparency and public access, members of the public can access the meeting which will be conducted telephonically through Zoom. The information for joining the meeting is listed below and is also posted on the Town's website at https://www.townofross.org/towncouncil/page/town-council-meeting-212.

Join Zoom Meeting by clicking on the following link: https://us02web.zoom.us/j/3321306619 Meeting ID: 332 130 6619

> Or join by phone: (669) 900-9128 Enter Meeting ID: 332 130 6619#

If you would like to comment during the public comment portion of the Agenda, you can use the "Raise Hand" function in Zoom or you can Press *9 if you are calling in. The Mayor will select you from the meeting cue. Further detailed instructions for providing public comment live during the meeting using Zoom are available on the Town's website at https://www.townofross.org/sites/default/files/fileattachments/town council/page/3271/zoom participant user guide 042020.pdf.

The public may submit written comments in advance to the Town Clerk at liopez@townofross.org. that will be part of the public record. Comments submitted by June 17th at 4:00 p.m. will be forwarded to the Town Council and included in the public record for the meeting. Comments may be submitted during the meeting to liopez@townofross.org. All comments shall be limited to a maximum of 500 words which corresponds to approximately 3 minutes of speaking time.

- 1. 6:00 p.m. Call to Order and Roll Call.
- 2. Posting of agenda.
- 3. Minutes.
- 4. Demands.

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5.	Open Time for Public Expression. (5 minutes)
	Limited to three minutes per speaker on items not on agenda.

- 6. Mayor's Report. (5 minutes)
- 7. Council Committee & Liaison Reports. (5 minutes)
- 8. Staff & Community Reports. (5 minutes)
 - a. Town Manager
 - b. Ross Property Owners Association.
- 9. Consent Agenda. (5 minutes)

The following items will be considered in a single motion, unless removed from the consent agenda:

- a. Town Council consideration of adoption of Resolution No. 2155 authorizing renewal of a three-year Cooperation Agreement with the County of Marin for the Community Development Block Grant (CDBG) and Home Programs. (Chinn)
- b. Town Council consideration of adoption of Resolution No. 2160 approving the Ross Valley Paramedic Authority tax levy for fiscal year 2020-21. (Chinn)
- c. Town Council consideration of adoption of Resolution No. 2161 approving the regular Council meeting dates and annual Special Council meeting dates for 2021. (Chinn)
- d. Town Council consideration of adoption of Resolution No. 2156 for the summary vacation of an irrevocable offer of dedication for a 40 foot public road right of way over APN 072-101-026 (100 Winding Way) in the Town of Ross. (Simonitch)
- e. Town Council approve a Fiscal Year 2019-20 Budget adjustment to increase the budget of the transfer from the Operating Fund to the Facilities and Equipment Fund from \$400,000 to \$1 million for future capital facilities. (Chinn)
- f. Town Council approval of the design of the Bolinas Avenue Rehabilitation Project and approval of the Town of San Anselmo's recommendation for the lowest responsible and responsive bid. (Simonitch)

End of Consent Agenda.

Administrative Agenda.

Report available online at https://www.townofross.org/towncouncil/page/town-council-meeting-212

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- 10. a. Town Council consideration of adoption of Resolution No. 2162 approving the Boundary Map of, declaring the intention to proceed with, and direct staff to prepare an Engineer's report pursuant to the Municipal Improvement Act of 1913 for the formation of the West Ross Underground Utility District #1 in the Town of Ross.
 - b. Town Council consideration of adoption of Resolution No. 2163 authorizing the Town Manager to Execute Professional Services Agreements with CSW/Stuber-Stroeh Engineering Group for Assessment District Engineering services, and Stradling, Yocca, Carlson & Rauth attorneys for Legal Bond Counsel services for the West Ross Underground Utility District No. 1 in the Town of Ross. (Simonitch, 30 minutes)
- 11. Town Council consideration of adoption of Resolution No. 2166 ratifying Ross Emergency Order No. 2-2020 regarding outdoor dining and activities and encroachments for businesses operating in compliance with social distancing requirements. (Chinn/Streeter, 5 minutes)
- 12. Town Council discussion/direction on use of Ross Common for outdoor Recreation Department and Ross School activities to comply with COVID-19 social distancing requirements in relation to that area of the Common that dogs are currently not prohibited. (Chinn, 10 minutes)
- 13. Public Hearing: Town Council consideration of adoption of Resolution No. 2164 adopting the Fiscal Year Ending (FYE) 2021 Budget, setting the Parcel Tax Assessment for FYE 2021, and amending the Town's Salary Schedule; and Town Council consideration of adoption of Resolution No. 2165 making certain findings and determinations in compliance with Section XIII(B) of the GANN Initiative and setting the appropriation limit for FY ending June 30, 2021. (Chinn, 10 minutes)
- 14. Town Manager update and Council discussion on Town activities in response to COVID-19. (Chinn, 10 minutes)
- 15. Town Council designation of Alternate Board Member to serve on the Marin Wildfire Prevention Authority JPA Board of Directors. (Chinn, 5 minutes)

End of Administrative Agenda.

Public Hearings on Planning Projects.

Project applicants will be limited to no more than 15 minutes total for owner, architect, engineer, etc. presentations.

16. 43 Laurel Grove Avenue, Design Review, Hillside Lot Permit and Nonconformity Permit, and Town Council consideration of adoption of Resolution No. 2167. (Weintraub, 20 minutes) ...

Scott and Debra Hilleboe, 43 Laurel Grove Avenue, A.P. No. 072-181-04, R-1:B-A (Single Family Residence/Special Building Site, 1-Acre Minimum Lot Size), VL (Very Low Density – 0.1-1 Unit/Acre), X (Minimal risk area outside the 1% and 0.2%-annual-chance floodplains).

Project Summary: The applicant is requesting approval to: construct one-story and two-story additions to the existing one-story single-family residence, resulting in a total net addition of 1,839 square feet of floor area; expand the existing pool patio and construct a new open roof pool structure; install new retaining walls, fencing, landscape plantings and artificial turf; and remove and replace two trees. Design Review is required for: a building addition exceeding 200 square feet of new floor area; an increase in building height; new fences greater than 48 inches in height adjacent to the street or right-of-way; new retaining walls greater than 48 inches in height; and more than 50 cubic yards of grading or filling. A Hillside Lot Permit is required for: a building addition exceeding 200 square feet of new floor area; new retaining walls greater than 48 inches in height; and more than 50 cubic yards of grading or filling. A Nonconformity Permit is required to enlarge, extend, reconstruct, and structurally alter the residence and the pool decking, which are existing legal nonconforming structures located in minimum required yard setbacks

17. 9 Skyland Way, Design Review and Town Council consideration of adoption of Resolution No. 2168. (Weintraub, 20 minutes) □

Chris and Gina Fasano, 9 Skyland Way, A.P. No. 072-211-18, R-1:B-A (Single Family Residence/Special Building Site, 1-Acre Minimum Lot Size), VL (Very Low Density – 0.1-1 Unit/Acre), X (Minimal risk area outside the 1% and 0.2%-annual-chance floodplains).

Project Summary: The applicant is requesting approval to construct a two-story addition to the existing two-story single-family residence, resulting in a total net addition of 1,336 square feet of floor area. The applicant is also requesting approval to remodel existing exterior building façades, to install new rock walls, landscape plantings, walkways, and artificial turf areas, and to remove two existing trees. Design Review is required for exterior remodeling resulting in additions, extensions or enlargements to existing buildings exceeding 200 square feet of new floor area, and for an increase to the existing roof height.

End of Public Hearings on Planning Projects.

- 18. No Action Items: (Mayor, 5 minutes)
 - a. Council correspondence
 - b. Future Council items

19. Adjournment.

If any of the matters discussed above are challenged in court, you may be limited to raising only those issues you or someone else raised at any public hearing described on this notice or in written correspondence delivered at, or prior to, the Council meeting at which this matter will be heard. (Government Code Section 65009). In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Manager at (415) 453-1453, extension 107 or (415) 453-1950 (Fax). Notification at least 48 hours prior to the meeting will enable the town to make reasonable accommodation to help insure accessibility to this meeting.