



Staff Report

Date: June 14, 2018

To: Mayor Robbins and Council Members

From: Joe Chinn, Town Manager

Subject: Consideration of Adoption of Resolution No. 2062 Approving Animal Control Fees

Recommendation

Council adopt Resolution No. 2062 approving new Animal Control fee rates.

Background and Discussion

The Town of Ross complies with its obligations under state law regarding animal control services by participating in a joint exercise of powers agreement with the County of Marin. The County has this same arrangement with all cities and towns within the County. The County issues licenses and collects all fees and other charges related to the animal control services program. The cost for animal control services is shared among the County and all of the cities and towns with a portion of costs paid from the animal control fees and other charges. The cost is shared 30% by the County and 70% apportioned between the Marin cities and towns. The County contracts with the Marin Humane (MH) Society to provide animal control services for the County and the cities and towns in the County.

A new three-year agreement with MH was negotiated by representatives from the County Administrator's Office, the Larkspur City Manager, the Ross Town Manager, and the Executive Officer of the Marin General Services Agency. The Marin Managers Association (MMA) agreed to the provisions of the agreement, which was then approved by the Marin County Board of Supervisors on March 27, 2018. The new agreement includes contract increases for the annual payment over the previous year of 4% in fiscal year 2018-19, 3% in 2019-20, and 2% in 2020-21. The increases will be used by MH to address staffing costs, make improvements to technology, including implementing a new dispatching software module, and improving an aging stray animal facility. The group also agreed to increase the Marin animal service fees, which had not been increased since 2012, after conducting a fee study of neighboring county fees.

In December of 2017, MH staff conducted a survey of neighboring counties such as San Mateo, San Francisco, Contra Costa, and Alameda, and determined that increases to Marin's fee schedule are both appropriate and consistent with these other jurisdictions. MH has confirmed that the proposed fee increases do not exceed the cost of providing the associated services. Pursuant to the Joint Powers Agreement, Marin County, through the Board of Supervisors, has the sole discretion to establish all fees related to the animal control program throughout the County. The Marin County Board of Supervisors on April 10, 2018, adopted Ordinance No. 3688 approving a fee schedule for animal control services. The fee schedule is attached to this staff report.

Each jurisdiction adopts the fees by resolution. Therefore, the staff proposes that the Council adopt the attached Resolution No. 2062 establishing fees for animal control services. Marin City and Town Managers were presented a summary of the tentative contract, ordinance changes, and fee increases at its meeting of January 25, 2018 and were in agreement with the proposals as recommended.

Fiscal, resource and timeline impacts

Once adopted by all the members of the Animal Control JPA, the anticipated annual revenue increase is estimated to be approximately \$32,000, with roughly \$12,800 (40%) for the member jurisdictions and \$19,200 (60%) to MH for promotional costs and for facility maintenance.

Alternative actions

Under the JPA, the Town is required to match the Marin County animal control fee rates thus no alternative is advised.

Environmental review (if applicable)

Not applicable

Attachments:

- Animal Control Fee Schedule
- Resolution No. 2062

ANIMAL CONTROL FEE SCHEDULE

Fee Category	[Existing Fee]	New Fee*
DOG LICENSE FEES ESTABLISHED UNDER 8.04.060:		
<u>Sterilized Dog</u>		
For a one year license	[\$19.00]	\$20
For a two year license	[\$26.00]	\$30
For a three year license	[\$35.00]	\$40
<u>Unsterilized Dog</u>		
For a one year license	[\$50.00]	\$60
For a two year license	[\$59.00]	\$70
For a three year license	[\$80.00]	\$90
DELINQUENT DOG LICENSE FEE ESTABLISHED UNDER 8.04.070:		
Sterilized Dog	[\$50.00]	\$55
Unsterilized Dog	[\$50.00]	\$60
DUPLICATE LICENSE TAG FEE ESTABLISHED UNDER 8.04.080		
	[\$10.00]	\$15
REDEMPTION FEES (IMPOUND FEES) ESTABLISHED UNDER 8.04.140 AND 8.04.150:		
<u>Sterilized Animal</u>		
First impoundment during a 12 month period	[\$65.00]	same
Second impoundment during a 12 month period	[\$90.00]	same
Third impoundment during a 12 month period	[\$110.00]	\$125
Fourth impoundment during a 12 month period	[\$150.00]	\$160
Subsequent impoundment during a 12 month period	[\$230.00]	\$250
<u>Unsterilized Animal</u>		
First impoundment during a 12 month period	[\$95.00]	\$120
Second impoundment during a 12 month period	[\$145.00]	\$165
Third impoundment during a 12 month period	[\$165.00]	\$180
Fourth impoundment during a 12 month period	[\$200.00]	\$225
Subsequent impoundment during a 12 month period	[\$260.00]	\$290
DEAD DOD, CAT AND SMALL HOUSEHOLD PET REMOVAL FEES ESTABLISHED UNDER 8.04.195:		
	[\$75.00]	same
DEAD WILDLIFE REMOVAL FEES ESTABLISHED UNDER		

8.04.195:

For removal & disposition of dead wildlife under 50 lbs	[\$75.00+]	same
For removal & disposition of dead wildlife 50 lbs & over	[\$125.00+]	same

BOARDING FEES FOR QUARANTINED OR IMPOUNDED ANIMALS ESTABLISHED UNDER 8.04.050 AND 8.04.150:

Sterilized Animals

Charge for boarding a sterilized dog per day	[\$22.00]	same
Charge for quarantining a sterilized dog per day	[\$35.00]	same
Charge for boarding a sterilized cat per day	[\$14.00]	same
Charge for quarantining a sterilized cat per day	[\$30.00]	same

Unsterilized Animals

Charge for boarding an unsterilized dog per day	[\$35.00]	\$40.00
Charge for quarantining an unsterilized dog per day	[\$40.00]	\$50.00
Charge for boarding an unsterilized cat per day	[\$21.00]	\$25.00
Charge for quarantining an unsterilized cat per day	[\$37.00]	\$40.00

CONFINEMENT AND QUARANTINE FEE FOR ANIMALS UNDER HOME QUARANTINE ESTABLISHED UNDER 8.04.050:

Charge for home quarantine of animal	[\$30.00]	same
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POTENTIALLY DANGEROUS/VICIOUS DOG PERMITS ESTABLISHED UNDER 8.04.181:

Potentially Dangerous the charge for annual record keeping Pursuant to 8.04.181(e)(15)(i)	[\$250.00]	same
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Vicious Dog the charge for annual record keeping pursuant to 8.04.181(e)(16)(i)	[\$500.00]	same
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HOBBYIST & RANCH DOG FEES ESTABLISHED UNDER 8.04.245 & 8.04.246:

Dog Hobbyist Permit the charge for issuance of each dog hobbyist Permit	[\$250.00]	same
Ranch Dog Permit the charge for issuance of each ranch dog permit	[\$250.00]	same

The issuance of a dog hobbyist or ranch dog permit includes provision of an individual license for each dog harbored under the permit at no additional charge.

EXHIBIT FEES & COMMERCIAL ANIMAL ESTABLISHMENT ESTABLISHED UNDER 8.04.230 AND 8.04.240:

Animal Exhibition Fee the charge for timely processing of unwaived Exhibit fee	[\$500.00]	same
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Commercial Animal Establishment Fee for an annual permit and for timely renewals	[\\$450.00]	same
Delinquency charge assessed for late renewal of an expired permit	[\\$75.00]	same
Additional charge assessed for every calendar month of said delinquency	[\$50.00]	same

STRAY LIVESTOCK CHARGES ESTABLISHED PURSUANT TO 8.04.220:

Equine and Bovine (over 6 mo.) charge for securing and keeping (per day)	[\$200.00] [\$75.00]	same same
Equine and Bovine (6 mo. & under) & sheep, goat, hogs, etc. charge for securing and keeping (per day)	[\$100.00] [\$30.00]	same same
Herding Fee the charge per hour or any fraction thereof for return of an animal that has strayed	[\$100.00]	same

All costs incurred by County in connection with such animals shall be a pass-through to the animal owner, including, but not limited to, the cost of herding, advertising, transporting, drugs, and veterinary services.

SENIOR CITIZEN, BLIND OR DISABLED PERSON'S DISCOUNT ON SPECIFIED FEES PURSUANT TO 8.04.255:

Dog license Fees (any duration) discount from listed fees	25% discount	same
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* Increased fees denoted in bold font

† Said removal and disposition fees shall be chargeable to the property owner where the dead wildlife is found.

RESOLUTION NO. 2062

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF ROSS ESTABLISHING A FEE SCHEDULE FOR SERVICES PROVIDED UNDER CHAPTER 8.04 (ANIMAL CONTROL LAW) OF THE ROSS MUNICIPAL CODE

WHEREAS, Marin County and all Marin's cities and towns provide animal services through a joint powers agreement; and

WHEREAS, pursuant to the Joint Powers Agreement, Marin County agreed to provide animal control services to all jurisdictions; and

WHEREAS, Marin County contracts with Marin Humane to provide animal services on behalf of all jurisdictions; and

WHEREAS, pursuant to the Joint Powers Agreement, Marin County, through the Board of Supervisors, has the sole discretion to establish all fees related to the animal control program throughout the County; and

WHEREAS, on April 10, 2018, following a noticed public hearing, the Board of Supervisors adopted Ordinance No. 3688 to approve a fee schedule for animal control services; and

WHEREAS, the Town wishes to establish fees for its animal control services in the amounts approved by the Board of Supervisors, as provided by the joint powers agreement.

NOW, THEREFORE, BE IT RESOLVED, by the Town Council of the Town of Ross as follows:

Section 1: The Town of Ross hereby establishes fees for its animal control services in the amounts approved by the Marin Board of Supervisors, as such amounts may be amended from time to time.

The foregoing resolution was duly and regularly adopted by the Ross Town Council at its regular meeting held on the 14th day of June 2018, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Elizabeth Robbins, Mayor

ATTEST:

Linda Lopez, Town Clerk