



Town of Ross
31 Sir Francis Drake Boulevard
P.O. Box 320
Ross, CA 94957

Town Fee Schedule
(Effective January 1, 2025)

Administration and Finance

2025 Fee

Business License <i>(fee depends on type of business)</i>	\$51 - \$151
Business License duplication/replacement	\$42
Business License application nonpayment	25% penalty*

(Business does not pay tax on time; the business is subject to 25% penalty. If not paid within 30 days, the penalty jumps up to 40%)

Business license tax (*)	gross receipts
\$1,000 - \$2,000	\$15/quarter + 7.50
\$2,001 - \$4,000	\$25/qtr. + 10.50
\$4,001 - \$10,000	\$45/qtr. + 16.50
\$10,001 - \$100,000	\$75/qtr. + 25.50

(*) Senate Bill 1186 (passed in 2012) added a \$1 state fee on any applicant for a local business license or similar instrument to pay for purposes of increasing disability access and compliance with construction related accessibility requirements. Local agencies retain 70% of the fees imposed.

Fee program administration	5% of impact fees
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Records Requests (1)

Building records	\$.10/page
Document printing and copying/paper	\$.10/page
Records Research Services	\$.10/page

Returned check processing

First one (1)	\$25
Each additional (2)	\$35

Film Permit - Still or Video

Monday through Friday 8 a.m. to 5 p.m.	\$1,557
Film Permit - each additional hour	\$203

Technology surcharge

6.3% of eligible costs

(1) CA Government Code §6253

(2) CA Civil Code §1719

Building

Fee

Administrative

Construction penalty appeal	\$2,137
Work started without a permit	\$20% project value+ (4)

Technology Surcharge Fee

6.3% of eligible costs

Building Records

Document retention/sheet

(4) For work started without a permit, an investigation fee will be collected whether or not a permit application is then or subsequently approved. The investigation fee shall be equal to the amount of the application fee required.

General and miscellaneous

Certificate of Use and Occupancy (Finals)	\$538
Code enforcement hourly fee	\$268
Inspections investigation for which no fee is specifically indicated (2-hr minimum)	\$268 2-hour min.
Inspections outside of normal business hours (2-hr minimum)	\$268 2-hour min.
Reroofing Roof Area <=1,500 sf	\$538
Reroofing 1,500 SF < Roof Area < 3,000 SF	\$810
Reroofing Roof Area > 3,000 SF	\$1,148

Building Permit Fee (based on Valuation and new ranges)

\$1 to \$10,000	\$579
\$10,001 to \$25,000	\$579
For each \$1,000 (above \$10,000 to \$25,000)	\$46.37
\$25,001 to \$50,000	\$1,273
For each \$1,000 (above \$25,000 to \$50,000)	\$31.14
\$50,001 to \$100,000	\$2,053
For each \$1,000 (above \$50,000 to \$100,000)	\$25.91
\$100,001 to \$250,000	\$3,350
For each \$1,000 (above \$100,000 to \$250,000)	\$17.31
\$250,001 to \$500,000	\$5,949
For each \$1,000 (above \$250,000 to \$500,000)	\$15.45
\$500,001 to \$1,000,000	\$9,817
For each \$1,000 (above \$500,000 to \$1,000,000)	\$13.32
\$1,000,001 to \$2,000,000	\$16,492
For each \$1,000 (above \$1,000,000 to \$2,000,000)	\$11.11
\$2,000,000 and up	\$27,608
For each \$1,000 (above \$2,000,000)	\$8.86

Building Plan Review Fee

70% of Building Permit Fee

Additional plan review required by changes,	Building	\$268 per hour
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additions, or revisions to plans and methods,	Planning	\$252 per hour
Electrical, Mechanical, and Plumbing Permits		
Hourly rate for inspections, plan reviews, re-inspections		\$268 per hour
Elevator permits		Valuation
Resales		
Resale inspection(2,500' or <=)		\$800
Resale inspection between 2,500' - 5,000'		\$984
Resale inspection (5,000' or >)		\$1,230
Over the Counter Bldg. Permit w/o Plan Check		
New Furnace or A/C Replacement		\$268
New Electrical Service Panel or Replacement		\$268
New Water Heater or Replacement		\$268
1 Inspections		\$337
2 Inspections		\$471
3 Inspections		\$677
Well permit fees based on the number of inspections required.		
PV Solar Plan Review and Inspection (OTC)		
Residential PV System <= 15kW		\$450
Residential PV System > 15kW		\$450 + \$15 per kW for kW above 15kW
Residential Thermal System		\$450 + \$15 per kWth above 10kWth
Commercial PV System <= 50kW		\$1,000
Commercial PV System > 50kW & <=250kW		\$1,000 + \$7 per kW for kW above 50kW
Commercial PV System > 250kW		\$2,400 + \$5 per kW for kW above 250kW
Commercial Thermal System		\$1,000 for systems up to 30kWth + \$7 per kWth above 30kWth + \$5 per kWth above 260kWth
Additional Fees as Applicable to Some Permits		
ESCP/MCSTOPPP Compliance		\$2,733
Graywater System - Laundry to Landscape		\$404
Graywater System - Simple		\$539
Graywater System - Complex		\$1,287

Impact

Fee

Drainage	1.0% of valuation
General plan	.35% of valuation
Road	1.0% of valuation +\$3/cubic yard for import/export for demolition activity, earthwork, site work
In Lieu Tree Fee	\$250 per one inch of tree replacement diameter \$500 for a tree determined to be in poor condition or creating a hazard to a building or other structure, as determined by a certified arborist

Planning

		<u>Fee</u>
Administrative		
Appeal to Town Council (Applicant Appeal)		\$3,320
(Non-Applicant Appeal)		\$2,004
Contract Administration		20% of cost
Necessity Letter- ABC		\$505
Penalty for after fact application		3x app fee
Recording		\$252
Records retention		\$10/plan sheet
Accessory Dwelling Units		
Administrative Review		\$1,283
Town Council Review	Deposit	\$5,945
Hourly		
Hourly Rate		\$252
Planning research	Deposit	\$504
Planning staff	Deposit	\$504
Town attorney		@cost + 10%
Violations and Abateements- Related to Land Use		
Code enforcement		per hour + any code \$231 enforcement penalties
Violations and abatements		per hour + any code \$231 enforcement penalties
California Environmental Quality Act		
Categorical Exemption		\$252
Initial study and environmental review-		
Contract Out		@cost + 25%
Environmental impact reports, studies	Deposit	@cost + 25%
EIR mitigation monitoring	Deposit	@cost + 25%
EIR Neg Dec mitigation monitoring	Deposit	@cost + 25%
Design review		
Administrative changes to an approved project		\$1,019
Amendments to a previous approval	Deposit	\$5,672
Advisory design review-		
Formal		\$2,552
Minor- Up to 1,999 square feet of floor area	Deposit	\$6,236
or more of floor area	Deposit	\$8,791
Demolition permit		

Demolition Permit	Deposit	\$2,552
Development agreement		
Initial	Deposit	\$13,043
Annual review	Deposit	\$4,959
Amendment	Deposit	\$7,368
Zoning amendment or pre-zoning	Deposit	\$11,347
General Plan and Zoning Ordinance Amendments		
Amendment	Deposit	\$11,347
Specific plan	Deposit	\$11,347
Consistency determination	Deposit	\$5,106
Annexation	Deposit	\$12,479
Zoning		
Amendment or pre-zoning	Deposit	\$10,728
Zoning Ordinance Text and/or map	Deposit	\$11,347
Hillside lot and/or Hazard Zone use permit	Deposit	\$1,869
Re-noticing, revised plans and continuances		
Public noticing		\$252 +postage
Construction time Limits Extension	Deposit	\$1,050
Extension of time for planning approval	Deposit	\$3,342
Re-noticing/continuances/hearing		\$252 +postage
Reasonable accommodation request	Deposit	\$3,095
Subdivision application filing		
Tentative Map-Minor (4 or less lots)	Deposit	\$9,644
Tentative Map-Major (5 or more)	Deposit	\$11,686
Tentative Map Amendment	Deposit	\$6,576
Tentative Map Waiver	Deposit	\$3,729
Tentative Map Extension	Deposit	\$2,845
Urban Lot Split (SB9)	Deposit	\$11,380
Parcel Map	Deposit	\$11,380
Final Map	Deposit	\$14,322
Amended map of		
Certificate of completion	Deposit	\$5,007
Improvement plan check	Deposit	\$14,322
Improvement inspection	Deposit	\$12,280
Lot line adjustment	Deposit	\$6,069

Voluntary merger of lots	Deposit	\$4,020
Certificate of compliance	Deposit	\$5,299
Conditional exception	Deposit	\$2,552
Use Permit		
Use	Deposit	\$6,236
Use permit amendment	Deposit	\$4,395
Home occupation (administrative)		\$252
Telecommunications Facilities	Deposit	\$6,236
Nonconformity Permit		
Minor Nonconformity Permit	Deposit	\$4,395
		\$2,552
Variances/exceptions		
First variance	Deposit	\$5,106
Minor Exception		\$2,552
Exceptions for basement, attics	Deposit	\$5,106

Police

Fee

ABC sign offs	\$32
Accident reports	\$10
Alarm Permit new	\$87
Alarm Permit annual renewal	\$44 every 2 yrs
Crime reports	\$10
Good conduct letter	\$45
Vehicle impound release	\$223
Traffic Management Plan Compliance	\$176
Code Compliance Check (per incident)	\$87
Code Enforcement Activities - Per Hour	\$176

Disturbance call back (social host ord.)

First violation	\$868 + (5)
Second violation	\$1,158 + (5)

(5) + recovery of costs of services
to cover police response costs

Parking

Improper parking	\$47
Improperly parked in space	\$47
In park, closed	\$47
No parking red zone	\$104
No parking green, yellow and white	\$52
Parking without 12' clearance	\$104
Overtime parking time zones	\$47
Resident parking permit (annual)	\$21
Tow away zone	\$52

Vehicle Code

Vehicle Code (VC) 22500.1, No Parking, Fire Lane	\$167
VC 22500 F, No Parking, Blocking Sidewalk	\$70
VC 22507.8, Blue Zone, Handicap Only	\$344
VC 22500 B, No Parking on Crosswalk	\$70
VC 22500 E, No Parking Blocking Driveway	\$67
VC 22502 A, Parking 18' from Curb Wrong Way	\$63
VC 22514 No Parking 15' of Fire Hydrant	\$167
VC 22500 H, Double Parked	\$70
VC 22500 I, No Parking Bus Stop	\$311
VC 5200, Front and Rear Plate Required	\$117
VC 5204, No Current Registration Tag	\$117

Recreation

	<u>Fee</u>
Class and instructional cancellation	\$30
Drop-in for Kids club program	N/A
Registrations	
Adult instructional classes	\$ 45 - \$ 575
Adult sports	\$ 105 - \$ 400
Tennis court access fee (6)	\$125 per season
Youth instructional classes	\$ 60 - \$ 500 per season
Youth camps	\$ 50 - \$ 700 per season
Youth sports	\$ 50 - \$ 700 per season
Picnic Area/Three Bear Hut Rental	
Residents	\$55 per hour
Non-Residents	\$66 per hour
Commercial	\$80 per hour
Facility Attendant Fee (7)	\$30 per hour
Security/Damage deposit	\$300
Tee Ball/Sports Field Rental	
Residents	\$40 per hour
Non-Residents	\$56 per hour
Commercial	\$78 per hour
Local Youth Sports Leagues	\$3,800 per season
Facility Attendant Fee (7)	\$30 per hour
Security/Damage Deposit	\$300
Special Event Permits	
Application Processing fee	\$160
Over 150 Attendees (8) (9)	
Security/Damage deposit	\$300

(6) Revised October 2023 to flat fee

(7) Attendant requests will be evaluated and may be denied based on current Department staffing

(8) See Picnic Area and Sports Field rates

(9) 501(c)(3) Non-Profits who serve the Town and Ross School receive 20% off resident rates