



Public Works and Building Department Report
Council Meeting, July 14, 2011

OUR NEW BUILDING OFFICIAL AND PUBLIC WORKS DIRECTOR

Welcome to Bob Hemati, our new Building Official and Director of Public Works.

LAUREL GROVE CREEK BANK SLIDE REPAIR AND CULVERT REPLACEMENT PROJECT

On June 6, 2011, we received three bids for the project. Maggiora & Ghilotti was the lowest bidder with \$97,000. Contract will be awarded at the July 14, 2011 Council meeting. Pre-construction meeting is scheduled for July 18, 2011 and the tentative starting date is July 25, 2011.

SIR FRANCIS DRAKE INTERSECTION PROJECT

Bob Hemati, John Moe and Robert Maccario interviewed three engineering firms. They submitted proposals to provide engineering design to the Sir Francis Drake/ Lagunitas Road Intersection Improvement project. Coastland was unanimously selected by the panel for their whole package, presentation, background, team, and pricing. Coastland's proposal amount was \$134,690. Our Public Works Director will be working with Coastland to reduce the scope and cost of the project. Council will authorize our Public Works Director to enter into contract with Coastland at the July 14, 2011 Council Meeting.

CORTE MADERA CREEK BANK STABILIZATION PROJECT

Contractor bids for the project are due on July 11, 2011. Council will be awarding the contract on July 14, 2011.

STREET TREES ON SIR FRANCIS DRAKE BOULEVARD AND FERNHILL AVENUE.

We have had to start watering the new street trees on Sir Francis Drake Boulevard and Fernhill Avenue. Buzz is watering them every Tuesday. The Tree Committee is planning to assist him as much as they can. We greatly appreciate their help. Also homeowners' cooperation is dearly needed mostly now with the hot weather settling in.

PUBLIC WORKS CAPITAL IMPROVEMENTS

Robert, John Moe and our new Public Works Director, Bob Hemati, have been working on compiling a prioritized list of Town capital improvements projects for the fiscal year 2011/2012. The list will be presented and discussed at the next Public Works Committee meeting on July 12, 2011.

PG&E GAS LINE REPLACEMENT PROJECT

Our staff met with the construction crew handling the PG&E project. There have been very few problems and they have been worked out to the satisfaction of all concerned.

ROSS SCHOOL AND THE COMMON

Chris Martin, Carla Small, Town staff, representatives of the Ross School board and members of the Ross School construction team met on site to review the issues raised by the restoration of the Common by the school. The town hired a new arborist, Ed Gurka to oversee the tree protection and the school hired Torrey Young as their arborist.

AROUND TOWN

- Robert, Buzz helped Roseanna Lourdeaux get the Town ready for the Fourth of July celebration.
- Robert and Buzz have been doing a lot of mowing, weed eating, tree trimming due to the unusually hot spring weather.
- We removed two DED Elm trees this month. We are putting eight more to bid next week and we might have to remove a few more in the weeks to come.

BUILDING PERMITS, RESALE INSPECTIONS AND BUSINESS LICENSES

In the month of June we issued 15 building permits with an actual valuation of \$843,272 and 3 with a future valuation of \$104,000. We scheduled five new resale inspections and processed 4. We processed 8 business licenses and collected \$840 in business license fees.

BUILDING DEPARTMENT INCOME FOR JUNE 2011: Copy attached.

